

INTERCULTURAL GREEK COUNCIL

CONSTITUTION

Preamble

We, the cultural fraternities and sororities at the University of Connecticut, with similar goals and unique interests, recognize the value of collaboration, cooperation, and coordination in our endeavors and realize that our efforts can be best realized through formal organization; We do hereby establish such an organization to work for the welfare of our chapters and the University; We further adopt this Constitution and bind ourselves to the Intercultural Greek Council (IGC). The IGC, formerly the Multicultural Greek Council, was established in Spring 2002.

ARTICLE I OVERVIEW AND OBJECTIVES

Section 1. Name and Background

The name of this organization shall be the "Intercultural Greek Council" hereafter referred to as "IGC."

Section 2. Mission

The IGC governs and serves the needs of all culturally-based fraternities and sororities represented and recognized at the University of Connecticut.

Section 3. Goals

The IGC unites its member organizations and through mutual respect and equality will accomplish the following goals:

- A. *Advocate* the needs and interests of all member organizations to advance and support their independent and mutual goals.
- B. *Provide* a forum for communication and collaboration to encourage cooperation and harmony amongst member organizations.
- C. *Enforce* campus expectations and the mutually high standards of its member organizations to ensure viable and valuable contributions to the University.
- D. *Introduce* initiatives that foster citizenship, friendship, leadership, scholarship, and the further personal development of individual members and the University community.
- E. *Promote* cultural awareness and positively represent the underrepresented student community.

Section 4. University Jurisdiction

The IGC shall be a registered student organization that works in concert with the Office of Fraternity and Sorority Life and the University of Connecticut. Its endeavors shall be supported by the

University as long as its activities are not a detriment to the organizations or students it represents.

Section 5. Intercultural Philosophy

The philosophy of intercultural maintains that all cultural identities are inherently rich and should be supported, valued, and respected. Additionally, it requires an openness to be exposed to the culture of the “other.” However, difference in culture should not be an excuse to reduce the rights of certain groups. It mandates that all groups adhere to the same constitution of fundamental universal rights without discrimination.

ARTICLE II: MEMBERSHIP

Section 1. Classifications

There shall be two classes of membership:

- A. MEMBER (Full Membership)

Member organizations have achieved and maintain full member status and are eligible for all privileges associated with membership in the Council.

- B. ASSOCIATE MEMBER (Provisional Membership)

Associate Member organizations are those organizations that have not yet fulfilled the requirements for full membership.

Section 2. Criteria to Join IGC

- A. To be considered eligible for membership under the IGC, an organization must be a national culturally-based or multicultural Greek-lettered organization.
 - 1. Preference will be given to organizations that are affiliated with one of the cultural umbrella organizations (National APIA Panhellenic Association, National Association of Latino Fraternal Organizations, or National Multicultural Greek Council).
 - 2. Organizations not affiliated with one of the aforementioned Councils and meeting University requirements will be given consideration.
- B. To apply for membership, an Organization must contact the Office of Fraternity and Sorority Life and submit a complete *Application for Expansion* as requested and complete the steps outlined in the *IGC Expansion Policy*.

Section 3. Privileges

The privileges associated with membership shall be determined by the respective class.

- A. FULL MEMBERSHIP (Member)

Member organizations shall receive the following privileges:

- 1. The right to initiate amendments to the IGC Constitution and Bylaws.
- 2. The right to seat delegates and have voice and vote on matters before the Council.
- 3. The right to hold office on the IGC Executive or Standards Boards.

4. The right to participate in all IGC meetings and activities as specified.
5. The right to request mandatory involvement in chapter events with three weeks notification and approval of the General Council.

B. PROVISIONAL MEMBERSHIP (Associate Member)

Associate Member organizations shall receive the following privileges:

1. The right to seat delegates and have voice but no vote on matters before the Council.
2. The right to participate in IGC meetings and activities as specified.

Section 4. Good Standing

A. To maintain “good standing” with the IGC each organization must:

1. Meet all financial obligations of the IGC and not carry a debt for more than 60 days.
2. Attend Council meetings and not have more than one (1) unexcused absence per semester.
3. Participate in all required events and activities of the Council.
 - a. All organizations shall be required to attend all IGC sponsored events with 50% of the organization roster in attendance.
 - b. All organizations shall receive notification of mandatory events no less than 14 days prior to the scheduled event.
4. In order for an organization to stay in good standing with IGC, they should reach the 2.5 CFSD GPA standard. If it falls below IGC GPA standards, the organization should take advantage of academic support resources and review what can be improved internally within their organization.
5. Continue to meet the requirements for full membership.
6. Maintain recognition and good standing with the Office of Fraternity and Sorority Life AND their national organization.
7. Adhere to the rules and regulations outlined in the IGC Constitution and Bylaws.

B. Groups that fail to maintain “good standing” with the IGC may be subject to disciplinary action which may lead to the loss of privileges and/or membership.

ARTICLE III: ORGANIZATION

The IGC shall be composed of three entities, the Executive Board, the General Council, and the Standards Board.

Section 1. Executive Board

The executive body of the IGC shall be vested in the Executive Board and be composed of elected officers and the IGC Advisor. The Executive Board shall:

- A. Be responsible for the operation and governance of member organizations.
- B. Gather and disseminate information pertinent to the community.
- C. Coordinate activities, programs, and events for the council.
- D. Establish the meeting schedule (date, time, and place) and the agenda.
- E. Set the direction and promote improvements in policy and practices.

- F. Address all concerns, issues, and proposals brought forth by the IGC community or individual organization.

- G. Uphold the IGC Constitution, Bylaws, and other University of Connecticut policies and procedures pertinent to fraternities and sororities.
- H. Create chairs and committee as they see necessary.

Section 2. General Council

The legislative body of the IGC shall be vested in the General Council and be composed of representatives of member organizations in good standing. The General Council shall:

- A. Serve as a forum for the discussion of issues and ideas that are of mutual concern to the member organizations and the underrepresented University of Connecticut community.
- B. Legislate and vote on all matters brought forth; proposals to implement ideas that affect the entire community and changes to IGC policies.
- C. Disseminate information between the IGC and their respective member chapter; inter/national organization; and national umbrella association/council.

Section 3. Standards Board

The judicial body of the IGC shall be vested in the Standards Board and be composed of unbiased representatives. The Standards Board Shall:

- A. Maintain appropriate standards of conduct to adhere to and enforce all Greek, University, and the Office of Fraternity and Sorority Life policies, rules and regulations.
- B. Operate as the disciplinary body in matters related to the actions and behaviors of member organizations and recommend appropriate sanctions for groups found responsible for being in violation of IGC policies or standards.
- C. Act as a grievance board to settle any dispute between member organizations, as necessary.

ARTICLE IV: EXECUTIVE BOARD

Section 1. Composition

- A. Be comprised of the following elected officers, in order of succession:
 1. President (President)
 2. Executive Vice President (Vice President)
 3. Vice President of Finance (Treasurer)
 4. Vice President of Administration (Secretary)
 5. Vice President of Marketing (Social Media)
- B. Cannot be comprised of any more than one member from any organization unless in the case where there is a vacancy, a second member from the same organization can serve and run for the position.

Section 2. Eligibility

To be eligible to hold a position on the IGC Executive Board each individual must:

- A. Be an initiated member of good standing in their respective member organization for a minimum of one semester. Associate Member organizations and Member organizations not in good standing with IGC are ineligible.
- B. Have a cumulative grade point average of a 2.7.
- C. Be a positive contributing member of the University community and clear of any current or outstanding sanction by the Community Standards office.
- D. Not hold a seat on the General Council as a delegate representing their respective organization.

Section 3. Term of Office

The IGC Executive Board shall be elected annually at the second to last Council meeting of the fall semester and shall serve for one calendar year (January-December). The elected officers shall be installed at the final Council meeting of the fall semester.

Section 4. Officer Duties

A. PRESIDENT

It shall be the duty of the President to:

1. Serve as the chairperson to the Executive Board, General Council, and delegate duties to other board members as needed.
2. Serve as the official spokesperson and representative for the IGC, its member organizations, and at public events that require IGC presence to foster positive relations.
3. Call meetings and special meetings as necessary or when petitioned by the member organizations.

4. Maintain a complete President's file which will include the current copies of the Constitution and Bylaws; Council Budget; materials received from the IGC Advisor/OFSL, as well as any other pertinent information.
5. Coordinate an Executive Board Retreat for each semester in conjunction with the IGC Advisor.
6. Update any records on file with the Office of Fraternity and Sorority Life and the Student Activities Involvement Office whenever there are any changes in leadership or amendments to documents.
7. Establish an IGC position statement on all issues that may affect the IGC community and mobilize the IGC member organization constituency when appropriate.
8. Organize "Meet the Greeks" and other general recruitment events.
9. Approve any correspondence that is sent out on behalf of the IGC.
10. Request the removal of any member from a meeting with due cause.
11. Commission committees and appoint members to serve, as necessary, to successfully carry out the work of the Council.
12. Appoint delegates to serve as liaisons to each of the national umbrella associations/councils and communicate regularly
13. Create an IGC Annual Report with the assistance of the entire Executive Board at the conclusion of the term.
14. Ensure that applications for awards and recognition are completed and submitted as opportunities become available.
15. Announce the results of any Council votes.
16. Co-sign, with the Vice President of Finance, all requests for withdrawals and other transactions regarding the business account.
17. Attend all Greek Leadership Cabinet meetings and President's Forums.
18. Perform any other duties as requested and deemed necessary by the General Council.

B. EXECUTIVE VICE PRESIDENT

It shall be the duty of the Executive Vice President to:

1. Assist the President in the fulfillment of their duties in the absence of the President and as needed.
2. Serve as the chairperson to the IGC Standards Board to ensure that all proceedings are fair and consistent.

3. Coordinate the recruitment of qualified candidates to serve on the IGC Standards Board.
4. Enforce the IGC Constitution and Bylaws, parliamentary procedure, and any other rules pertinent to the operations of the Council.
5. Monitor member organization compliance with the IGC standards.
6. Maintain a positive working relationship with the Fraternity and Sorority Peer Standards Board (FSPSB) and the office of Community standards to be able to utilize them as resources for handling judicial matters.
7. Promote scholarship and recruitment by providing workshops and development opportunities for member organizations.
8. Provide resources and programs to assist member organizations in meeting the requirements of the Chapter Accreditations Program (CAP), the Office of Fraternity and Sorority Life accreditation program. This includes but is not limited coordinating educational programming targeting each of the sections of the program.
9. Coordinates to ensure the successful completion of three (3) activities per semester. One event per the following category, cultural, service, and social.
10. Coordinate with the IGC Advisor to develop and execute an appropriate transition program for newly elected officers.
11. Perform any other duties as requested and deemed necessary by the General Council.
12. Serve as an ex-officio member of all committees to ensure completion of the goals of the IGC and to support all initiatives.

C. VICE PRESIDENT OF FINANCE

It shall be the duty of the Vice President of Finance to:

1. Manage all financial affairs of the IGC and distribute a monthly financial report to all member organizations.
2. Develop and distribute invoices for the collection of dues or any other outstanding debts.
3. Collect any dues and other outstanding debts to the IGC and deposit all money to the business account within 24 hours of collection.
4. Co-sign, with the President, all requests for withdrawals and other transactions regarding the business account.
5. Provide receipts for all monetary transactions on behalf of the IGC.

6. Report to the Standards Board, any member organizations delinquent in their financial obligations to the IGC.
7. Serve as a financial operations resource to member organizations.
8. Develop and maintain a working relationship with all University funding boards and submit requests for funding in a timely manner.
9. Prepare an itemized budget for review and approval by the Council by the second Council meeting of each semester.
10. Serve as the chairperson to the Fundraising Committee to ensure the successful completion of at least two (2) fundraising activities per semester and report progress at each Council meeting.
11. Perform any other duties as assigned to help carry out the work of the Council.

E. VICE PRESIDENT OF ADMINISTRATION

It shall be the duty of the Vice President of Administration to:

1. Record the attendance and proceeding of all meetings and distribute the minutes from each meeting within 48 hours of meeting.
2. Present the minutes of the previous meeting to the General Council for approval prior to the start of every meeting.
3. Make and distribute copies of meeting agendas at all Council meetings.
4. Maintain a roster of the members, advisors, and officers of all member organizations and associate member organizations.
5. Assist in the creation of the IGC Annual Report.
6. Maintain and serve as the primary administrator for the IGC listserv (GoogleGroup, etc.) and provide access to public organizational documents.
7. Compile and maintain a history of the Council.
8. Compile a calendar of Council and member organization events and work with the Vice President of Communications to ensure that the events are published at the start of each semester.
9. Serve as the IGC office manager, coordinate office hours of officers, and order supplies as needed.
10. Keep an on-going history of all member organizations and their status with the Council and the University.

11. Reserve all meeting rooms for the IGC Executive and Council meetings.
12. Serve as the chairperson to the Constitution and Bylaws Committee and report its progress at each Council meeting. Update official governing documents as they are amended.
13. Perform any other duties as assigned to help carry out the work of the Council

F. VICE PRESIDENT OF MARKETING

It shall be the duty of the Vice President of Marketing to:

1. Manage the social media accounts in accordance to the needs of the council
2. Create flyers for IGC events that include the appropriate details of the event
3. Market and publicize all events/programs/initiatives of IGC and its Greek letter organizations
4. Ensure the posting of our flyers and flyers sent from any of the IGC organizations in a timely manner
5. Coordinate social pairings
6. Contribute to the newsletter produced by CFSD
7. Develop and create new marketing strategies (Why Go Greek, Meet the Greek Mondays) as needed
8. Work alongside the rest of the executive board in achieving outreach goals through our social media platforms
9. Create a master calendar of events and cultural holidays that can be added to our Instagram LinkTree
10. Perform any other duties as assigned to help carry out the work of the Council

Section 5. Expectations

Members of the IGC Executive Board must:

- A. Model good leadership, ethical, moral, scholastic and professional standards.
- B. Positively promote involvement in the affairs of the IGC and its member organizations.
- C. Fulfill all duties of their respective office to the best of their ability and seek support in those areas they find challenging.
- D. Attend all regular and special General Council meetings, Executive Board meetings, and other Committee meetings as established by the President with at least 24 hours' notice.
- E. Handle all official correspondence pertaining to their position responsibilities within 72 hours of receipt.
- F. Be familiar with the governing documents of the IGC, policies and regulations pertaining to Greek organizations, and Robert's Rules of Order Newly Revised.
- G. Develop a written semester report to be distributed to member organizations.

- H. Attend the annual Greek Leadership Retreat, Northeast Greek Leadership Association (NGLA) Conference, and any Student Organization Leaders Intentional Development (SOLID) trainings as required.
- I. Maintain “Good Standing” with their respective chapter and continuously meet the eligibility requirements for an elected officer.

Section 6. Removal

All officers must perform their prescribed duties and conduct business in an unbiased manner as stipulated in this Constitution. Failure to meet the expectations of an elected officer or any conduct inconsistent with the values and interests of all member

organizations represented in the Council may warrant a call for removal (impeachment).

Section 7. Meetings of the Executive Board

- A. Meetings of the Executive Board shall be scheduled biweekly during the academic year.
- B. The date, time and location of all meetings shall be agreed upon by the Executive Board.
- C. Two-thirds (2/3) of the Executive Board present will constitute quorum and forum for official business.
- D. Each Executive Board member is expected to attend all meetings, events, and activities of the IGC

Section 8. Transition

The IGC Advisor and the outgoing Executive Vice President shall annually coordinate an officer transition program after the election of new officers. All incoming and outgoing

officers must be in attendance.

ARTICLE V: GENERAL COUNCIL

Section 1. Composition

The General Council of the IGC shall consist of appointed delegates of each member organization and each associate member organization.

- A. Each member organization must appoint one official delegate to represent their organization at the IGC General Council meetings.
- B. Each member organization must appoint one alternate delegate to represent their organization when the official delegate is not able attend.
- C. Member organization must declare their delegates (official and alternate) in writing at the first Council meeting of each semester.

- D. IGC Executive Board members cannot function as delegates or vote on behalf of their respective organization.
- E. The Delegate must be active and in good standing with their respective organization.

Section 2. Delegate Duties

Delegates shall know that their role is to represent their organization Greek Life as a whole with the chapter's intentions as secondary. Chapter delegates must:

- A. Attend, and arrive on-time, all General Council meetings and functions of the Council even if respective organization isn't in good standing or its voting privileges have been revoked.
- B. Be knowledgeable about the pertinent activities and concerns of the chapter to properly represent their respective organization.
- C. Be able to take notes in an effort to properly relay information discussed at the Council meeting to their respective organization.
- D. Confidently speak on behalf of, and make decisions for, their respective organization on matters brought before the Council.
- E. Carry the organization's one vote and be in constantly aware of the interests of their organization.
- F. Submit any information requested by the Council in a timely manner.
- G. Notify the Vice President of Administration of any anticipated absences from meetings no less than 24 hours prior to the meeting.
- H. Be willing to serve on IGC committees or take on additional roles as needed, and requested by the Executive Board, to help facilitate the work of the Council. This should happen after a council vote of involvement.

Section 3. National Umbrella Association/Council Liaisons

The member organizations that are nationally affiliated with a specific a national umbrella association/council shall select one of the official delegates to serve in the capacity of liaison. Each liaison will keep abreast of the activities of their respective

national umbrella association/council and will relay any pertinent information or news to the IGC that may be of interest to the affairs of the Council.

Section 4. Meetings of the General Council

- A. Regular meetings of the General Council shall be scheduled biweekly during the academic year.

- B. The date, time and location of all meetings shall be designated by the Executive Board and notification shall be given two weeks prior to the start of each semester.
- C. Special meetings may be called at any time by the IGC President whenever necessary or when called upon at the request of a majority of the member organizations.
 - 1. Notification of special meetings shall be given to the General Council in writing at least 48 hours in advance.
 - 2. Special meetings may not be called at a time that may interfere with a previous scheduled program of a member organization.
- D. Meetings shall be conducted in accordance to the parliamentary procedure prescribed in Robert's Rules of Order Newly Revised, subject to the limitations of this Constitution and Bylaws.
- E. Each member organization is expected to send a delegate to all regular Council meetings, special meetings, and elections.
 - 1. Each member organization is allowed one (1) unexcused absence per semester to remain in "good standing." An unexcused absence shall be defined as any absence without proper notification. Resulting in a \$5 fine.
 - 2. Member organizations will be excused from meetings at the discretion of the Executive Board with proper notice. Delegates wishing to be excused from a meeting must notify the Vice President of Administration in writing no less than 24 hours prior to the meeting.
 - 3. Arriving to the meeting after attendance has already been conducted shall be considered ½ an absence.
 - 4. Absences due to emergencies will be handled by the Executive Board on a case-by-case basis.
 - 5. Only the official Chapter Delegate or official alternate will be allowed to vote on issues before the Council. Both delegates must be registered with the IGC at the start of each semester.

ARTICLE VI: STANDARDS BOARD

Section 1. Composition

The IGC Standards Board will be comprised of one representative from each member organization, who will serve as Justices, and the Executive Vice President, who will serve

as the chair of the Standards Board.

Section 2. Appointment

- A. The Justices shall be selected through an application and interview process lead by the Executive Vice President, IGC President, and the IGC Advisor.
- B. To serve on the IGC Standards Board, as a Justice, an individual must be an active member of their respective organization and not currently serving as an officer on the IGC Executive Board.

C. The Justices shall serve at the discretion of the IGC Executive Board.

Section 3. Duties

It shall be the duty of the Standards Board to interpret the IGC Constitution & Bylaws in response to alleged violations of these documents and to provide accountability and self-governance of the IGC community. The Standards Board will be responsible investigating and adjudicating cases and for determining sanctions for those found in

violation of these documents.

Section 5. Expectations

It is expected that all individuals serving as Justices on the IGC Standards Board will:

- A. Attend all meetings of the Standards Board for hearings or training.
- B. Participate in IGC Standards Board Training provided by the Executive Vice President and the IGC Advisor.
- C. Be an outstanding representative of the UConn Greek Community and model community accountability and values congruence.
- D. Critically and thoughtfully consider each case, in an unbiased manner, and determine beneficial and productive outcomes.
- E. Maintain the strictest level of confidentiality.

Section 6. Removal

All Justices must perform their prescribed duties and conduct business in an unbiased manner as stipulated in this Constitution. Failure to meet these expectations or any conduct inconsistent with the values and interests of all member organizations

represented in the Council may warrant a call for removal (impeachment).

Section 7. Meetings of the Standards Board

- A. Meetings of the IGC Standards Board shall be scheduled as determined by the Executive Vice President but no less than once per month during academic year.
- B. The date and time of all meetings shall be designated by the Executive Vice President and should be communicated to the General Council.

ARTICLE VII: AMENDMENTS

Section 1. Proposal

- A. Any member organization in good standing shall submit an amendment proposal. Proposed amendments to the Constitution and Bylaws must be submitted in writing to the Executive Board in advance of any vote.
- B. The Executive Board shall review the governing documents of the IGC at least once per semester and submit any recommendations to the General Council.
- C. The Executive Board shall review all proposals, in conjunction with the IGC Advisor, to ensure that it is consistent with the objectives of the IGC and does not conflict with any University of Connecticut policies or regulations.

Section 2. Ratification

- A. A three-fourths (3/4) majority vote of member organizations is required to adopt an amendment. In the event of a tie, the majority vote of the Executive Board shall serve as tie-breaker.
- B. Voting shall take place no earlier than the next regularly scheduled meeting of the General Council unless a special meeting has been called and agreed upon by three-fourths (3/4) majority vote of member organizations at the meeting in which the amendment was originally proposed.
- C. Amendments shall go into effect at the start of the next regularly scheduled Council meeting after the minutes from the previous meeting, where voting was conducted, have been approved.

ARTICLE VIII: DISSOLUTION

Section 1. Proposal

The Intercultural Greek Council shall be perpetual and dissolution of the IGC may be considered only after the Executive Committee has taken all possible steps to maintain the life of the organization and seventy-five (75%) of member organizations agree that it is in their best interest to dissolve the IGC.

Section 2. Beneficiary

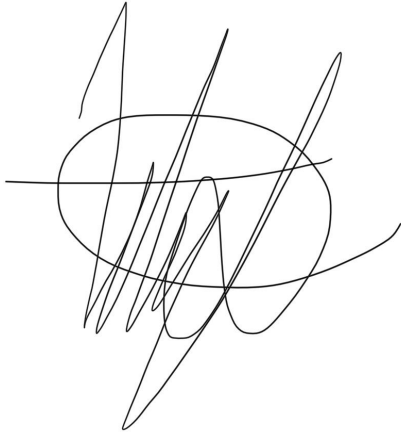
In the event of dissolution, all proceeds must be donated to an organization approved by the majority of the Council and all property shall be donated to the Office of Fraternity and Sorority Life.

Signatures and Dates:

President: 2/24/2021

Wael's Japer & Co

Vice President: 2/24/2021

A highly stylized and abstract handwritten signature consisting of several overlapping loops and lines.

Vice President of Finances: 02/24/2021

Jasmine Combs

Vice President of Administration: 02/24/2021

A handwritten signature in cursive script that reads "Jayson Lewis".

Vice President of Marketing: 2/24/2021

John