



# New Member Intake and Education Guidelines

New Member Education and intake programs should prepare new (associate) members for membership in the organization and the greater fraternity and sorority community.

- Organizational Expectations and Policies
- History
- Culture, Values, & Ritual
- Traditions
- Leadership Development
- Promote Scholastic Success

## New Member Educator Workshop

Typically, New Member Education and Intake programs are facilitated by undergraduate members of a fraternity or sorority. CFSD offers a New Member Educators Workshop each semester to help inform students about these university guidelines. Per the [Expectations of Excellence](#), very fraternity and sorority is expected to send a representative, ideally the anticipated New Member Educator, to the New Member Educators Workshop each semester. The dates will be determined and published on the CFSD Calendar.

## Duration of Program

New Member Education programs should not exceed a maximum of six (6) weeks and should be completed at least ten (10) class days prior to the last day of classes. A deadline for program completion will be set by the university each semester, typically two Sundays before the last day of classes, and posted on the CFSD calendar. If for some reason, an organization cannot complete the new member program, including initiation, within the timeframe established by the university, the organization should request special consideration at least two weeks prior to the deadline. Requests can be submitted to and approved by the Director of Fraternity and Sorority Development.

## Location of Activities

All intake and new member education activities are to take place on the UConn campus. When requesting permission to move forward with intake/new member education activities, the organization must also submit evidence of space reservations. Organizations can also choose to host activities virtually online. In recognition that some organizations have activities and rituals that require being off-campus, an organization can request permission for off-campus activities. However, the number of off-campus activities an organization is eligible is determined by the organization's performance with the *Expectations of Excellence*.

## **UConn Anti-Hazing Policy**

Hazing, defined as any activity without reasonable or legitimate educational value expected of someone for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization that humiliates, degrades or risks emotional, psychological, and/or physical harm, regardless of a person's willingness to participate.

In cases of individual violators, appropriate disciplinary action may be imposed as outlined in the [Responsibilities of Community Life: The Student Code](#). In cases where organizations have authorized such conduct, loss of privileges, temporary suspension of registration, or rescission or termination of registration may be imposed. Such penalties shall be in addition to any penalties pursuant to the penal law (Public Act Number 88-328) which violator or organization may be subject.

There are many ways to report hazing and other dangerous activities. To report hazing directly to the Office of Community Standards, please visit:

[https://cm.maxient.com/reportingform.php?UnivofConnecticut&layout\\_id=1](https://cm.maxient.com/reportingform.php?UnivofConnecticut&layout_id=1)

## **New Member Program Development**

Some organizations provide flexibility to chapters to develop and/or modify the new member education program. Our team is available to advise chapter leaders in developing safe, sustainable, and effective new member educational experiences. Additionally, CFSD staff may be available to facilitate and lead educational experiences for new members upon request.

## **New Member Eligibility**

Per the *Fraternity and Sorority Recognition Policy*, membership in fraternities and sororities is limited to UConn students. The recruitment and inclusion of non-UConn students can jeopardize the organization's university recognition. The CFSD expects that chapters will establish chapter expectations and maintain inter/national requirements when selecting new members.

Per Title VI of the Civil Rights Act of 1964, fraternities and sororities shall not discriminate on the basis of race, color, national origin, religion, physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services. Further, social fraternities and sororities are exempt from the Title IX of the Education Amendments of 1972 and may limit membership based on sex and gender.

## **University Requirements & Reporting**

Prior to conducting any new member intake and education activities, each organization must submit a [request to conduct Intake & New Member Education](#) activities. A complete request will include:

- National New Member Education Program (Official Process)
- Chapter New Member Education Calendar

- Risk Management Program
- Contact Information for New Member Educator(s) & Chapter Advisor
- Confirmation of Reservations for all activity spaces
- Certificate of Insurance (\$1 Million minimum)

Within the first two weeks of the start of the program, each organization must have all new/associate members do the following:

- *New Member Report*: <https://greeklife.uconn.edu/new-member-report/> (roster of all new/associate members)
- Join organization on UConncontact and be added to the roster as "Associate Member". See: *Roster Maintenance Guidelines*: <https://greeklife.uconn.edu/rosters/>
- Complete: Prevent training *Hazing Prevention 101*, the *Fraternity and Sorority Life Module*, and *Brave & Bold Dialogues*: <https://uconn.prevent.zone/>

## **New Member Presentations**

All organizations advised through the CFSD must adhere to the following requirements when presenting new members (hereafter “presentation(s)”) to the Storrs campus community. The university recognizes the historic and cultural traditions inherent in such presentations, and supports their adherence to university policy in ways that are safe, respectful, and educational. The university also recognizes national organizations’ policies and guidelines and expect all chapters to be in accordance with their national new member presentation policy.

**Although CFSD recognizes the significance of hosting a new member presentation, we empower the governing council of any organization who does not abide by these guidelines to invoke consequences including but not limited to taking away this privilege. The council may choose to impose regulations to ensure the effectiveness and safety of every new member presentation.**

1. A meeting with the CFSD governing council advisor must take place at least **two weeks prior** to the estimated date of the presentation for approval from the CFSD. Considering that an CFSD professional staff member must be present at all new member presentations, it is necessary to schedule these new member presentations with adequate notice.
2. Presentations must take place no more than **two weeks (14 calendar days)** after the newest members have been initiated into the organization. Holiday breaks will not be included in the two week timeline. Presentations cannot be scheduled for the last week of classes or during Finals Week. CFSD will establish a deadline for new member presentations and publish this date on the CFSD calendar. Typically, the deadline will be the Sunday before the last day of class.
3. The organization’s graduate or alumni/ae advisor must confirm the chapter’s ability to host the new member presentation on the proposed date. This approval should be in the form of an email to the CFSD council advisor **one week prior** to the event..

4. Presentations are not to be scheduled to take place on the same date as a previously planned presentation of another chapter within the same council. Please check with your council advisor and CFSD Greek calendar for details.
5. Prior approval from the council advisor must be obtained for any items that are to be used as “markers” during the presentation (i.e. firelights, fire, ropes, canes, chalk).
6. Props to be used in the presentation must also be approved (i.e. shields, staffs, masks, etc.). In general, paddles, blindfolds, bricks, and other symbols of “pledging and hazing” are not allowed.
7. Because of its public nature, all presentations should be considered family shows and should be done tastefully. Therefore, excessive vulgarity, profanity, and “dissing” of other organizations will not be tolerated.
8. All attire should be appropriate. No revealing attire is permitted.
9. No alcoholic beverages will be permitted by any person in the presentation or in attendance.
10. Physical or suggestive abuse is prohibited. This includes but is not limited to: slapping, kicking, spitting, punching, pushing, poking, caning, etc. (Canes may be used as a part of the performance but may not be used as a weapon to harm or suggest harm to an individual.)
11. In the event of a fight or other altercation during the presentation, those fighting will be removed from the event immediately by the presenting organization, and the presentation will be stopped. In the event the presentation is stopped and the presenting organization is not at fault, an alternate date and time will be permitted by the council advisor.
12. Disruptions by other attending organizations will not be tolerated. This includes but is not limited to walking through the presenters’ presentation, talking over the presenting organization, etc.
13. The duration of the presentation shall be no longer than 90 minutes and shall end before 10:00pm. The clock starts with the advertised time of the event. If the organization starts late, they must still end on time. The presenting organization will be responsible for ensuring the site used is left in its original state after use.

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Failure to comply with the stated guidelines may result in the loss of future presentation and university privileges, disciplinary review from the respective governing council, CFSD, and possible referral to the Office of Community Standards. This Policy shall be reviewed and revised as necessary by CFSD to remain current with new standards of practice as recommended by the University, inter/national organization, and higher education best practices. Questions related to this policy should be directed to the Center for Fraternity and Sorority Development, [greeklife@uconn.edu](mailto:greeklife@uconn.edu).