PREAMBLE
We, the historically African-American collegiate fraternities and sororities at the University of Connecticut, Storrs campus (UConn-Storrs), recognizing the that our aims can best be realized through coordination in activities and cooperation in a formal organization, hereby adopt this Constitution and bind ourselves to the National Pan-Hellenic Council. The UConn chapter was established on 29th of May in 1992.

ARTICLE I
OVERVIEW AND OBJECTIVES
Section 1. Name
The name of this organization shall be the “NATIONAL PAN-HELLENIC COUNCIL” and it shall be a chartered chapter of the National Pan-Hellenic Council, Inc. at the University of Connecticut (UConn-Storrs) and hereinafter referred to as “UConn NPHC” or “the Council.” References to the parent organization in this document shall be referred to as “NPHCHQ.”

Section 2. Purpose
The purpose of the Council is as stated, “Unanimity of thought and action as far as possible in the conduct of Greek-lettered collegiate fraternities and sororities, and to consider the problems of mutual interest to its member organizations.”

UConn NPHC shall be a supervisory and governing board of the historically Black fraternities and sororities registered as student organizations at UConn-Storrs. The purpose of the UConn NPHC shall be to create and maintain high standards in the life of fraternities and sororities by addressing, coordinating, and developing actions strategic on matters of mutual concern to the affiliate organizations such as service, scholarship, student leadership; and to serve as a conduit for such action plans as may be developed to perpetuate constructive fraternity and sorority relations.

Section 3. Goals
The UConn NPHC has established the following goals:
A. Promote superior standards of scholarship, service, and leadership
B. Create harmonious working relationships amongst member organizations
C. Preserve the cultural heritage of the historically Black Greek-letter organization community
D. Provide programs designed to enhance the life of the campus community
E. Act upon matters of mutual concern to the member organizations
F. Foster an understanding of the structure and method of operation among the member organizations
G. Support efforts to coordinate and plan all-Greek programs and to foster ongoing communication between all governing councils in the UConn fraternity and sorority community.

Section 4. University Jurisdiction
The UConn NPHC shall be a registered student organization that works in concert with the Office of Fraternity and Sorority Life (OFSL) and the University of Connecticut (UConn-Storrs). Its endeavors shall be supported by the University as long as its activities are not a detriment to the organizations or students its represents.

ARTICLE II
MEMBERSHIP
Section 1. Composition
The membership of the UConn NPHC shall be chapters of those organizations affiliated with the National Pan-Hellenic Council, Inc. (NPHCHQ) and recognized by the OFSL at UConn-Storrs.
Section 2. Criteria
A. To be considered eligible for membership under the UConn NPHC, the chapter must be active and in good standing with an organization that holds current membership in the NPHCHQ. These organizations include:
   1. Alpha Kappa Alpha Sorority, Inc.
   2. Alpha Phi Alpha Fraternity, Inc.
   3. Delta Sigma Theta Sorority, Inc.
   4. Zeta Phi Beta Sorority, Inc.
   5. Iota Phi Theta Fraternity, Inc.
   7. Sigma Gamma Rho Sorority, Inc.
   8. Phi Beta Sigma Fraternity, Inc.
   9. Omega Psi Phi Fraternity, Inc.
B. Any member organization that is in good standing with NPHCHQ cannot be prohibited from participating in the UConn NPHC. Active membership in the UConn NPHC means that all required dues and assessments have been made.
C. Membership is open to only local chapters, in good standing with their national organization, whose members are matriculating at an accredited college or university.
D. NPHC organizations seeking to charter or reactivate a chapter at UConn-Storrs must first contact the Office of Fraternity and Sorority Life and follow the steps outlined in the Fraternity & Sorority Recognition Policy and complete the steps outlined in the UConn NPHC Membership Policy as outlined in the Bylaws.

Section 3. Classifications
There shall be two classifications of membership in the UConn NPHC:
A. Member
   A member of the UConn NPHC shall be defined as an organization that has met all requirements for membership in the Council and has been granted all privileges.
B. Provisional Member
   A provisional member of the UConn NPHC shall be defined by any organization that has been invited to charter or reactivate within the past year and/or any organization that has not yet completed the criteria as outlined in the NPHC Membership Policy and has been granted full membership privileges.

Section 4. Privileges
A. Members in good standing shall have the following privileges:
   a. The right to initiate amendments to the Constitution and Bylaws.
   b. The right to seat delegates and have voice and vote on matters.
   c. The right to hold office on the Council Executive Board.
   d. The right to participate in all meetings and activities as specified.
   e. The right to request mandatory involvement in events with approval of the Council.
   f. The right to request support (financial, personnel, etc.) from the Council.
B. Provisional Members in good standing shall have the following privileges:
   a. The right to seat delegates and have voice but not vote on all matters.
   b. The right to participate in all meetings and activities as specified.
   c. The right to request support (financial, personnel, etc.) from the Council.

Section 5. Tenure
Membership in the Council shall be perpetual as long as the member organization continues to remain a registered student organization at UConn-Storrs. If for some reason recognition is revoked, the organization shall no longer be considered a member and will no longer have any privileges associated with membership.
ARTICLE III  ORGANIZATION
The UConn NPHC shall be composed of two entities, the Executive Board and the General Council.

Section 1.  Executive Board
The executive body of the UConn NPHC shall be vested in the Executive Board and be composed of elected officers and the NPHC Advisor.
A. Composition:
The elected officers shall be:
1. President (Chief Organization Officer)
2. Vice President (Event Coordinator)
3. Treasurer (Chief Financial Officer)
4. Secretary

B. Responsibilities:
The Executive Board shall:
1. Be responsible for the governance of member organizations.
2. Gather and disseminate information pertinent to the community.
3. Coordinate activities, programs, and events for the council.
4. Establish the meeting schedule (date, time, and place) and the agenda.
5. Set the direction and promote improvements in policy and practices.
6. Address all concerns, issues, and proposals brought forth by the NPHC community or individual organization.
7. Uphold the UConn NPHC Constitution, Bylaws, and other University of Connecticut policies and procedures pertinent to fraternities and sororities.

Section 2.  General Council
The legislative body of the UConn NPHC shall be vested in the General Council and be composed of representatives of member organizations in good standing.
A. Composition:
The General Council shall be made up of the following
A. Serve as a forum for the discussion of issues and ideas that are of mutual concern to the member organizations and the underrepresented University of Connecticut community.
B. Legislate and vote on all matters brought forth; proposals to implement ideas that affect the entire community and changes to UConn NPHC policies.
C. Disseminate information between the Council and their respective member chapter and inter/national organization.

ARTICLE IV  ADVISOR
The official UConn NPHC Advisor shall be a University of Connecticut staff member appointed by the Office of Fraternity and Sorority Life. It shall be the duty of the NPHC Advisor to:
1. Serve in an unbiased capacity to the Council and all member organizations.
2. Initiate ideas for discussion and suggest opportunities for improvement.
3. Serve as a liaison to the University, University of Connecticut Greek councils, inter/national organizations, and national umbrella associations/councils.
4. Attend scheduled meetings and activities as able.
5. Be well versed in the University of Connecticut regulations, Office of Fraternity and Sorority Life policies, and the NPHC governing documents. Furthermore, inform the Executive Board of any violations or potential infractions.
6. Positively promote the activities of the Council to the greater University community and advocate on behalf of the Council, as necessary.
7. Mediate interpersonal and inter-council conflicts that may arise.
8. Monitor Council correspondence by reviewing all communication, including meeting minutes, prior to distribution.
9. Assist with the election of officers to ensure that all procedures are followed in a fair and consistent basis.
10. Oversee the expansion and recognition process of new member organizations.
11. Withhold room reservations for any activities that have been inadequately planned, reflect negatively upon the Council or its member organizations, violate University rules, or are unsafe, until changed.
12. Perform any other duties mutually agreed upon.

ARTICLE V
MEETINGS

Section 1. Types

A. Executive Board
1. Meetings of the Executive Board shall be scheduled biweekly during the academic year.
2. The date, time and location of all meetings shall be agreed upon by the Executive Board.

B. General Council
1. Regular meetings of the General Council shall be scheduled at least once per month during the academic year.
2. The date, time and location of all meetings shall be designated by the Executive Board and notification shall be given two weeks prior to the start of each semester.
3. Special meetings may be called at any time by the President whenever necessary or when called upon at the request of a majority of the member organizations.
   a. Notification of special meetings shall be given to the General Council in writing at least 48 hours in advance.
   b. Special meetings may not be called at a time that may interfere with a previous scheduled program of a member organization.
4. Meetings shall be conducted in accordance to the parliamentary procedure prescribed in Robert's Rules of Order Newly Revised, subject to the limitations of this Constitution and Bylaws.

Section 2. Attendance

A. Executive Board
Each Executive Board member is expected to attend all meetings, events, and activities of the NPHC.

B. General Council
Each member organization must send a representative to all council meetings. However, only the registered delegate or alternate delegate will be permitted to vote on matters on behalf of the member organization.
1. Minimum number of members required to attend at General Council meetings based on chapter membership size:
   • 8+ members = 2 delegates
   • 3-7 members = 1 delegate
   • 1-2 members=Exempt
2. Each member organization is allowed one (1) unexcused absence per
semester to remain in “good standing.” An unexcused absence shall be defined as any absence without proper notification. Arriving to the meeting after attendance has been conducted shall be considered ½ an absence.

3. Member organizations will be excused from meetings at the discretion of the Executive Board with proper notice. Each member organization is allowed one (1) excused absence per semester. Delegates wishing to be excused from a meeting must notify the Secretary in writing no less than 48 hours prior to the meeting. All absences will be handled on a case-by-case basis.

4. In the case of a metro chapter if no UConn members are available then a chapter member from another campus or an advisor may represent the chapter at meetings. This must be approved by Council executive board at the beginning of the semester.

Section 3. Quorum
Two-third (2/3) of officers at Executive Board meetings or member organizations at General Council present will constitute quorum at all meetings.

Section 4. Voting
A. Each member organization in good standing shall be entitled to one (1) vote on matters before the General Council. Only the official Chapter Delegate or official alternate will be allowed to vote on issues before the Council. Both delegates must be registered with the NPHC at the start of each semester.

B. The Executive Board, minus the President, shall vote on matters before the General Council in case of a tie. If the vote of the Executive Board is inconclusive, then the President shall make the final decision.

ARTICLE VI FUNDING
Section 1. Dues
The Council shall be funded primarily by dues collected from each member organization at the start of each semester.

Section 2. Alternate Funding Sources
The Council shall also seek funding from the Undergraduate Student Government, Student Union Board of Governors and through fundraising initiatives to reach its goals.

ARTICLE VII DISSOLUTION
Section 1. Proposal
The UConn NPHC shall be perpetual and dissolution of the Council may be considered only after the Executive Committee has taken all possible steps to maintain the life of the organization and eight-ninths (88%) of member organizations agree that it is in their best interest to dissolve the UConn NPHC.

Section 2. Low Membership
If the Council has fewer than two participating member organization, the Council must receive special permission from the National Executive Director and the college/university to continue functioning in a given fiscal year.

Section 3. Beneficiary
In the event of dissolution, after any outstanding debt has been settled, the balance of the Council’s account must be donated to UConn Foundation (Greek Life Affairs Account #20431), 2390 Alumni Drive, Unit 3206, Storrs, Connecticut 06269 and all property shall be donated to the UConn Office of Fraternity and Sorority Life.
ARTICLE VIII  AMENDMENTS

Section 1. Proposal
A. Any member organization in good standing shall submit an amendment proposal. Proposed amendments to the Constitution and Bylaws must be submitted in writing to the Executive Board in advance of any vote.
B. The Executive Board shall review all proposals, in conjunction with the NPHC Advisor, to ensure that it is consistent with the objectives of the NPHC and does not conflict with any University of Connecticut policies or regulations.

Section 2. Ratification
A. A three-fourths (3/4) majority vote of member organizations is required to adopt an amendment. In the event of a tie, the majority vote of the Executive Board shall serve as tie-breaker.
B. Voting shall take place no earlier than the next regularly scheduled meeting of the Council unless a special meeting has been called and agreed upon by three-fourths (3/4) majority vote of member organizations at the meeting in which the amendment was originally proposed.
C. Amendments shall go into effect at the start of the next regularly scheduled Council meeting after the minutes from the previous meeting, where voting was conducted, have been approved.

Section 3. Enabling Clause
This Constitution was voted on and put into effect on the date signed below:

___________________________________  Date
President (COO)

___________________________________  Date
Vice President

___________________________________  Date
Treasurer (CFO)

___________________________________  Date
Secretary

___________________________________  Date
Advisor
ARTICLE I  EXECUTIVE BOARD

Section 1. Composition
A. Be comprised of the following elected officers, in order of succession:
   1. President
   2. Vice President
   3. Secretary
   4. Treasurer
B. Cannot be comprised of any more than two members from any organization.
C. The president and treasurer cannot be from the same organization.
D. The term of office shall be one calendar year. If an office is vacant, previous officer is required to remain as an interim to that position.

Section 2. Officer Duties
A. President
   It shall be the duty of the President to:
   1. Serve as the official spokesperson and representative for the NPHC at public events that require NPHC presence to foster positive relations.
   2. Serve as the chairperson to the Executive Board, General Council, and delegate duties to other board members as needed.
   3. Organize “Meet the Greeks” and other general recruitment events.
   4. Attend all Presidents’ Forums and other meetings.
   5. In an effort to promote unity and positive relations with other Greek community leaders, the President shall act as a liaison between NPHC and other councils under OFSL.
   6. Ensure that applications for awards and recognition are completed and submitted as opportunities become available.
   7. Inform the Executive Committee of all correspondence and communication related to and affecting this organization.
   8. Establish an NPHC position statement on all issues that may affect the NPHC community and mobilize the NPHC member organization constituency when appropriate.
   9. Call and schedule meetings and special meetings as necessary or when petitioned by the member organizations.
  10. Commission committees and appoint members to serve, as necessary, to successfully carry out the work of the Council.
  11. Serve as an ex-officio member of all committees to ensure completion of the goals of the NPHC and to support all initiatives.
  12. Request the removal of any member from a meeting with due cause.
  13. Maintain a positive working relationship with the Office of Fraternity and Sorority Life (OFSL) and the Office of Community Standards to be able to utilize them as resources for handling judicial matters.
  14. Approve any correspondence that is sent out on behalf of the NPHC.
  15. Co-sign, with the Vice President of Finance, all requests for withdrawals and other transactions regarding the business account.
  16. Work in tandem with the secretary to prepare the agenda for the Executive Board Meetings and General Council meetings.
  17. Update any records on file with the Office of Fraternity and Sorority Life and the Student Activities Involvement Office whenever there are any changes in leadership or amendments to documents.
  18. Maintain a complete President’s file which will include the current copies of the Constitution and Bylaws; Council Budget; materials received from the NPHC Advisor/OFSL, as well as any other pertinent information.
19. Announce the results of any Council votes.
20. Perform any other duties as requested and deemed necessary by the General Council.

B. Vice President

It shall be the duty of the Vice President to:
1. Assist the President in the fulfillment of their duties in the absence of the President and as needed.
2. Enforce the NPHC Constitution and Bylaws, parliamentary procedure, and any other rules pertinent to the operations of the Council.
3. Serve as the chairperson to the Events Committee to ensure the successful completion of at three (3) activities per semester and report progress at each Council meeting.
4. Monitor member organization compliance with the NPHC standards.
5. Promote scholarship and recruitment by providing workshops and development opportunities for member organizations.
6. Provide resources and programs to assist member organizations in meeting the requirements of Project Arête, the Office of Fraternity and Sorority Life accreditation program. This includes but is not limited to coordinating educational programming targeting each of the sections of the program.
7. Plan an annual Council Retreat to promote increased collaboration between member organizations in collaboration with council president and advisor.
8. Develop initiatives to foster collaboration and unity amongst member organizations.
9. Ensure that all events are conducted properly and in compliance with all University event planning and risk management policies.
10. Provide a summary of recent events completed by the Council at each General Council meeting.
11. Coordinate with the NPHC Advisor to develop and execute an appropriate transition program for newly elected officers.
12. Perform any other duties as requested and deemed necessary by the General Council.

C. Secretary

It shall be the duty of the Secretary to:
1. Maintain a roster of the members, advisors, and officers of all member organizations and associate member organizations.
2. Reserve all meeting rooms for the NPHC Executive and Council meetings.
3. Record the attendance and proceeding of all meetings and distribute the minutes from each meeting within 48 hours of meeting.
4. Present the minutes of the previous meeting to the General Council for approval prior to the start of every meeting.
5. Make and distribute copies of meeting agendas at all Council meetings.
6. Compile a calendar of Council and member organization events and work with the Vice President to ensure that the events are published at the start of each semester.
7. Maintain and serve as the primary administrator for all social media accounts.
8. Develop all publications for the NPHC and ensure that appropriate standards are met for any external communication to ensure it reflects positively of the Council and its member organizations.
10. Keep an on-going history of all member organizations and their status with the Council and the University.
11. Educate member organizations on publications and marketing techniques.
and coordinate workshops as needed.
12. Serve as a marketing and promotion resource to member organizations.
13. Actively promote the positive projects of the NPHC and member organizations.
14. Serve as the chairperson to the Communications Committee and report its progress at each Council meeting.
15. Collaborate with the President to coordinate and produce all recruitment and promotional materials.
16. Responsible for the creation and maintenance of all marketing material, including but not limited to, poster boards, pamphlets, slide shows, fliers, etc.
17. Submit all dates and details of events to the official Fraternity Sorority Life calendar via the OFSL website.
18. Regularly contribute to the e-newsletter produced by the Office of Fraternity and Sorority Life to ensure that the NPHC and its member organizations are adequately represented.
19. Maintain and serve as the primary administer for all social networking site accounts and the NPHC website on UConntact.
20. Take photos/videos at NPHC activities and maintain any online collection.
21. Perform any other duties as assigned to help carry out the work of the Council.

D. Treasurer
It shall be the duty of the Treasurer to:
1. Manage all financial affairs of the NPHC and distribute a bi-monthly financial report to all member organizations during our scheduled General Council Meetings.
2. Develop and distribute invoices for the collection of dues or any other outstanding debts.
3. Collect any dues and other outstanding debts to the NPHC and deposit all money to the business account within 24 hours of collection.
4. Co-sign, with the President, all requests for withdrawals and other transactions regarding the business account.
5. Provide receipts for all monetary transactions on behalf of the NPHC.
6. Report any member organizations delinquent in their financial obligations to the NPHC.
7. Serve as a financial operations resource to member organizations.
8. Develop and maintain a working relationship with all University funding boards and submit requests for funding in a timely manner.
9. Prepare an itemized budget for review and approval by the Council by the second Council meeting of each semester.
10. Serve as the chairperson to the Fundraising Committee to ensure the successful completion of at least one (1) fundraising activities per semester and report progress at each Council meeting.
11. Perform any other duties as assigned to help carry out the work of the Council.

ARTICLE II
ELECTIONS
Section 1. Eligibility
In order to be elected each individual must meet the following qualifications:
A. Have or maintain a cumulative GPA of 2.5 or greater;
B. Have been initiated at least 1 semester prior to election; exceptions will be made if there are no other eligible or willing candidates;
C. Have been participated or attended at least 50% of council meetings and events the semester of elections;
D. Be in good standing (active, financial, etc.) with their respective organization;
E. Be a member of an organization in good standing with the UConn NPHC; exceptions will be made to candidates that are members of an organization that is in poor academic standing with the Council; and
F. Candidates for President shall not be, or planning to be, the President of their respective organization while serving as President of NPHC.

Section 2. Timing
A. Voting for Executive Board positions for the next calendar year should be done during the last general Council meeting of the month of October;
B. If an office is filled by an individual who will not be able to complete the officer term, a second election will occur during a regularly scheduled general Council before the end of the semester.

Section 3. Impeachment
A. Any officer may be removed by a two-thirds vote of the Executive Board, not in question, for not fulfilling the duties of his / her office, for absence without excuse at two (2) consecutive meetings or for absence without excuse at three (3) regular meetings during the academic year.
B. Impeachment Procedure shall be as follows:
   a. Any executive board member or delegate can recommend the removal of an officer. This should be submitted in writing to the council president and/or advisor.
   b. The officer in question will be notified to appear before the Executive Board and the NPHC Advisor for a performance evaluation.
   c. Following the evaluation meeting, the Executive Board shall determine corrective measures or officer removal. This decision cannot be appealed.
C. A vacancy created for any reason shall be filled by election at the first regular meeting following announcement of the vacancy or if a special meeting is called.

ARTICLE III FINANCIAL POLICY

Section 1. Dues
A. Member organizations shall be responsible for paying Council dues each semester. All dues shall be submitted by the second regular meeting of each semester.
B. The amount of dues shall be reviewed at the end of the fall semester and set for the following year by the last Council meeting at the last meeting of the semester prior.
C. Any organization, which is delinquent in the payment of dues, will not be considered in good standing with the Council.

Section 2. Fines
A. Any late payments will be subjected to a late fee of $19.30 for every 30 days late. All late fees will be designated for the use of Council programming.
B. Member organizations will be assessed a fine of $30 for each unexcused absence (meeting or mandatory event) after the first. This fine shall be payable at the first regular Council meeting following the absence.

ARTICLE IV MEMBERSHIP POLICY

Section 1. Chartering Chapters or Reactivating Membership
A. Organizations seeking membership in the council must meet the expectations and requirements as outlined in the Social Fraternity & Sorority Recognition Policy by the Office of Fraternity and Sorority Life.
B. Once all requested materials have been submitted, the Executive Board shall meet to review the application materials and determine an appropriate date for presentation.
1. The presentation will be made before the UConn NPHC, OFSL staff, members of the UConn Greek community, and other university faculty/staff.

2. All presentations must be led by an official member of the organization. Interest group members are encouraged but not required to attend.

3. The Executive Board will make a recommendation regarding membership based on feedback received following the presentation.

4. The presenting organization will receive notification within ten (10) business days of presentation regarding their status. Organizations that have not been selected cannot appeal this decision and must wait a full academic year before restarting the process.

Section 2. Good Standing
All members are expected to remain in good standing with the Council:

A. To maintain "good standing" each member organization must:
   1. Meet all financial obligations of the Council and not carry a debt for more than 30 days.
   2. Attend all Council meetings and have no more than one (1) unexcused absence per semester.
   3. Participate in all required events and activities of the Council.
      a. All members shall be required to attend all Council sponsored events with 75% of the organization roster in attendance.
      b. All organizations shall receive notification of mandatory events no less than 30 days prior to the scheduled event. Mandatory events shall include all annual events (Council Retreat, Meet the Greeks, Step Show, Yard Show, Achievement Banquet) and any other events approved at a General Council meeting.
   4. Achieve a 2.5 chapter grade point average. Organizations that fail to meet this standard for two consecutive semesters will be subjected to disciplinary actions.
   5. Maintain recognition and good standing with the Office of Fraternity and Sorority Life and their national organization.
   6. Adhere to the rules and regulations outlined in the UConn NPHC Constitution and Bylaws.

B. Groups that fail to maintain "good standing" with the Council may be subject to disciplinary action which may lead to the loss of privileges and/or membership.

Section 3. Disciplinary Actions
A. Organizations failing to meet all financial obligations of the Council and carry a debt for more than 30 days the organization will be placed not in good standing with the council and will remain in bad standing until debt is paid.

B. Organizations failing to meet the attendance policy will be subject to fines as outlined in Article III, Section 2A.

C. Organizations that fail to achieve a 2.5 grade point average for two consecutive semesters will lose voting and spotlight event privileges until they have earned a semester GPA at or above a 2.5.

D. Any organization that loses OFSL recognition or has its charter removed (goes inactive) by its national organization shall have its membership in the UConn NPHC revoked.

E. Member organizations found in violation of any other rules and regulations of the UConn NPHC will be subject to further disciplinary action at the discretion of the executive board.
ARTICLE V  STANDING COMMITTEES

Section 1. Events Committee
The Events Committee shall be responsible for planning, promoting and coordinating Council activities. The Vice President of the Council will serve as Chairperson of this committee. The committee shall:

A. Plan educational, service, social, and fundraising events in collaboration with the Treasurer.
B. Evaluate the programs and promote unity among member organizations to and maintain the upward mobility of the Council.
C. Specify two (2) mandatory programs per semester in which each member organization must be represented.
D. Meet at least twice per month. The frequency of these meetings can be increased at the discretion of the Vice President if deemed necessary to carry out the objectives of the committee.
E. This committee shall be responsible for the following annual events:
   1. Step Show
      a. The Vice-President will be the chairperson who will serve as the liaison between SUBOG and the Council.
      b. The Vice-President will establish a committee no later than the second NPHC meeting of the calendar Year.
      c. The Vice-President will update the Council at each General Body Meeting with the status of the event.
   2. Yard Show
      a. The Vice-President will be the chairperson who will serve as the liaison between SUBOG and the Council.
      b. The Vice-President will establish a committee no later than the fourth to last NPHC meeting of the calendar Year.
      c. The Vice-President will update the Council at each General Body Meeting with the status of the event.
   3. The committee shall plan one community service event annually.
   4. The committee shall plan one educational program annually.

Section 2. Fundraising Committee
The Fundraising Committee shall be responsible for planning, promoting and coordinating activities that will increase the Council's financial standing. The Treasurer of the Council will serve as Chairperson of this committee. The committee shall:

A. Organizing at least one (1) fundraising event per semester; this shall not include the step or yard show, or other annual social events.
B. Seek opportunities for sponsorship (corporate, SUBOG, etc.).
C. Support the Treasurer in applying for Undergraduate Student Government (USG) funding.
D. Meet at least twice per month. The frequency of these meetings can be increased at the discretion of the Treasurer if deemed necessary to carry out the objectives of the committee.

Section 3. Communications Committee
The Communications Committee shall be responsible promoting and assisting in coordinating Council activities. The Secretary of the Council will serve as Chairperson of this committee. The committee shall:

A. Plan Council-wide recruitment and marketing initiatives (Meet the Greeks, etc.) under the direction of the NPHC President.
B. Create marketing materials for council activities and initiatives in a timely manner.
C. Meet at least twice per month. The frequency of these meetings can be increased at
Section 4. **Ad-Hoc Committees**

The Executive Board shall institute ad-hoc or temporary special committees as deemed necessary to meet the goals of the Council.

ARTICLE VI **MEMBER ORGANIZATION EVENTS**

Section 1. **Founders’ Day**

A. Each member organization that is in good standing with the council as well as the OFSL shall have their Founders’ Day reserved for their own usage of programming/events. No other organizations may host or sponsor an event on another organization's Founders’ Day. If an organization violates this policy, the organization will be charged a fine of $300 of which half will be allocated to the member organization that had their Founders’ Day violated.

B. If an organization's Founders' Day falls during a university break, the organization may reserve an alternate date within 30 days of the actual Founders' Day to observe the occasion. Observed founders day shall be presented to the council at the second to last meeting of the calendar year.

Section 2. **Exclusive Programming Days**

A. When conflicts arise between two (2) or more groups and a compromise cannot be found, dates shall be allocated respectively based upon the following:

1. Charity Events
2. Educational Events (with an outside presenter)
3. Social Events
4. Other programs and activities

B. If the competing groups are equal throughout the criteria, a vote shall be taken among the Executive Board for dates.

C. Only organizations who submit chapter calendars by the due date specified by the Secretary shall have priority and those who miss this deadline will be asked to reschedule conflicting events.

Section 3. **Spotlight Events**

In order to foster cooperation amongst member organizations as well as ensure that each member organization receives sufficient support, each member organization in good standing will have the privilege of requesting mandatory attendance at up to two (2) of their chapter events.

A. Member organizations eligible for this privilege must:

1. Submit their Council dues for the semester by the due date; and
2. Submit the request within the first two weeks of the semester to allow for proper notification to all member organizations.

B. Eligible events must:

1. Have free admission to members of NPHC member organizations. Optional donations can be requested; and
2. Be held on the UConn-Storrs campus.

C. Attendance:

1. Every member organization must participate in at least one spotlight event from each hosting organization with 50% of chapter roster in attendance. Which event is attended is at the discretion of each member organization.
2. Member organizations can be excused from attending in a spotlight event if they are required to participate in any national or regional events that are schedule during the same time frame.
3. Documentation must be submitted to the Council at least two weeks in advance of the spotlight event.
4. Emergencies and other extenuating circumstances will be considered by the Executive Board on a case-by-case basis. Member organizations should notify the NPHC Secretary as soon as the scheduling conflict becomes known.
5. Sponsoring organizations must record attendance at each spotlight event and submit a copy to the NPHC Secretary. The NPHC Secretary will then notify any member organizations failing to have sufficient attendance.
6. A fine of $50 payable to the sponsoring organization must be paid within 14 days of the event. Unpaid fines will result in loss of good standing if not paid by the due date.

ARTICLE VII  INTAKE POLICY

The UConn NPHC understands that in order to promote a sustainable community, there is a significant need for the continuous growth all member organizations and thus expects that all member organizations recognize the need for membership recruitment. Therefore, the UConn requests that:

A. Each member organization must conduct and complete at least one membership intake period per academic year.
B. The purpose of the membership intake period should be to provide an opportunity for potential new members of each member organization to become acquainted with the history, structure and traditions of their respective organization.
C. Organizations comply with all state anti-hazing laws and all University and Inter/National organization intake policies.
D. All newly initiated members shall participate in neophyte orientation as scheduled by the Council by the semester following their initiation.