The Constitution of the Interfraternity Council
At the University of Connecticut

The Constitution

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PREAMBLE

In order to promote and perpetuate the best interest of the University of Connecticut and the Greek-Letter social fraternities therein, to ensure cooperation among member fraternities and between them and the University and area community, and to cultivate those qualities of character, cooperation and scholastic achievement in all fraternity members, we do ordain and establish this Constitution of the Interfraternity Council of the University of Connecticut.

Article I. Name
Section 1. This organization shall be known as the Interfraternity Council at the University of Connecticut.

Article II. Role and Purpose of the Interfraternity Council
Section 1. The Interfraternity Council shall be the cooperative organizational structure of all interested and recognized fraternities at the Storrs, Connecticut Campus of the University of Connecticut.

Section 2. The Council shall be a democratic and representative organization and shall be the voice of the fraternity movement on the University of Connecticut at Storrs campus and shall have the task of assisting fraternities to recruit new members and provide all members worthwhile living and learning experiences for its Chapters’ members.

Section 3. The Council shall ensure that all fraternity men are operating within the guidelines of the University of Connecticut Student Code of Conduct, Office of Fraternity and Sorority Life and the Interfraternity Council Constitution, Bylaws and Standing Policies.

Section 4. The Council shall serve a vital role in educating fraternity men in the Council about issues confronting the Greek community. The Council shall disapprove of and work to prevent all forms of racism, sexism, hazing, alcohol and substance abuse, and activities that are sexually explicit, demeaning, or degrading to women and/or men.

Section 5. IFC will exert its influence concerning complaints that are brought to its attention dealing with the nature of interfraternal and/or chapter activities. IFC will carefully analyze interfraternal and/or chapter activities in light of human dignity considerations and endeavor to accomplish any changes needed to ensure the compatibility of the activities with fraternal values and the highest standards of human dignity.

Article III. Membership
Section 1. The list of member fraternities in the Council at a particular time shall be kept by the Interfraternity Council Executive Committee – specifically the Vice President of Administrative Affairs – and the Office of Fraternity and Sorority Life.

Section 2. Membership in the Interfraternity Council, as well as participation in the activities, programs, and operations of IFC, shall be free from discrimination based on race, ancestry, age, color, creed, religion, national or ethnic origin, ability, or sexual orientation.

Section 3. Rights and Responsibilities of Member Fraternities shall include:
A. Send a chapter delegate to Council Assembly Meetings to propose and vote on motions.
B. Uphold and abide by the Interfraternity Council Constitution and Standing Policies.
C. Submit all required information by determined deadlines.
D. Participate in all pertinent and required IFC programming.
E. Fulfill all IFC Standards Board recommendations and sanctions.
F. Be in good standing with the University of Connecticut and the Office of Fraternity and Sorority Life.
G. Maintain a Chapter Grade Point Average above a 2.75.
H. If applicable, maintain an attractive Chapter property, keeping its grounds free of garbage and other unsightly debris.

Section 4. Membership Standing
A. A member fraternity is placed on a level of membership standing by the IFC Standards Board and shall be reported at each IFC Assembly Meeting.
B. A suspended member fraternity shall lose all voting privileges in the IFC Assembly and may only be reinstated to Good Standing after the suspension criteria have been satisfied.
C. Good Standing
   1. A member fraternity shall be in Good Standing if the following conditions are met:
      a. Paid all fees, fines, and dues in full and on time.
      b. Registered with the University of Connecticut Student Activities Office.
      c. Have a semester Chapter grade point average – as published by the Office of Fraternity and Sorority Life Grade Report - at or above 2.75.
      d. Send a representative to at least 85% of the Council’s Assembly meetings, subcommittee meetings, roundtables and retreats. The Vice President of Administrative Affairs will maintain the attendance list for these events.
      e. Be in good standing with the University of Connecticut Community Standards Office, Office of Fraternity and Sorority Life, and the Fraternity and Sorority Life Peer Standards Board.
D. Suspended Standing
   1. A member fraternity will be considered for placement on Suspended Standing for any of the following conditions, including but not limited to:
      a. The member fraternity does not pay all dues, fees, and fines within thirty (30) days of the due date set by the IFC Vice President of Financial Affairs.
      b. The member fraternity fails to send a delegate to at least 15% of IFC assembly meetings or other roundtables and retreats considered mandatory.
      c. The member fraternity fails to achieve the IFC Chapter grade point average requirement of 2.75.
      d. The member fraternity has been found in violation of the Interfraternity Council Constitution, Bylaws and/or Standing Policies.
      e. The member fraternity has been found in violation of the University of Connecticut policies.
   2. The Interfraternity Council Standards Board will be required to take the following actions each semester that the member fraternity is on Suspended Standing:
      a. Suspend the member fraternity’s right to vote in the Council Assembly Meetings.
      b. If the member fraternity is placed on Probationary Standing for finances, the member fraternity will be required to attend a formal meeting with the Vice President of Financial Affairs and IFC Advisor to discuss methods and installment dates of payment.
      c. If the member fraternity is placed on Probationary Standing for unsatisfactory academic performance, the member fraternity will be required to attend a formal meeting with the Vice President of Membership
Development and IFC Advisor to discuss and implement a plan of action for
the member fraternity to achieve a satisfactory Chapter Grade Point Average.

d. If the member fraternity is placed on Probationary Standing for any violation
of the University of Connecticut Student Code of Conduct, the member
fraternity shall automatically be required to meet with the IFC Standards
Board to evaluate the violation and how the Interfraternity Council may help
the member fraternity through the process.

e. If the member chapter is placed on Probationary Standing for any violation
of the Interfraternity Council Constitution, Bylaws and/or Standing Policies,
the member fraternity shall automatically be required to meet with the IFC
Standards Board.

f. At the discretion of the Interfraternity Council Standards Board, the member
fraternity may not be allowed to conduct or participate in the next Greek
Week and/or Homecoming.

g. The member fraternity may be required to attend a formal Standards Board
hearing, to determine any further restraints.

E. Expelled Standing

1. A Chapter shall be automatically reviewed for expulsion from the Council if the
national headquarters revokes the Chapter’s Charter or if the Chapter loses
recognition from the University of Connecticut’s Student Activities Office, or
the office of Community Standards. The Vice President of Administrative
Affairs and the Office of Fraternity and Sorority Life shall be responsib-
le for updating the list of active IFC fraternities through all IFC publications.

Article IV. Finances

Section 1. The IFC shall have the power to levy and collect dues for operating expenses.

Section 2. Member fraternities shall pay dues in the amount of $10 for each initiate or neophyte
member that is active at any point in the semester.

Section 3. The Vice President of Financial Affairs handles financial responsibilities of the IFC. He shall
create the itemized budget for the Assembly to confirm and shall report the financial status
of the Council at each IFC Assembly meeting.

Section 4. The Council shall have the power to levy and collect special assessments at any point in the
semester provided that the special assessments are approved by at least 2/3 majority of the
IFC Assembly.

Section 5. Semesterly Budget

A. IFC’s fiscal year shall be January 1st through December 31st.

B. Each semester’s budget shall be voted on prior to the end of the previous semester in
order to ensure that the IFC Executive Committee has the proper funding to fulfill
their goals for the semester.

C. The Fall budget:

1. Shall be proposed by the Executive Committee at the fourth from last meeting
of the Spring semester.
2. Shall be discussed by the IFC Assembly at the third from last meeting of the
Spring semester
3. Shall be voted on by the IFC Assembly at the second from last meeting of the
Spring semester.

D. The Spring budget:
1. Shall be proposed by the outgoing Executive Committee at the fourth from last meeting of the Fall semester.
2. Shall be discussed by the IFC Assembly at the third from last meeting of the Fall semester.
3. Shall be voted on by the incoming IFC Assembly at the second from last meeting of the Fall semester.

E. The IFC may not use any of its funds for events that use or promote the use of alcoholic beverages and/or drug paraphernalia.

Section 6. Non-Profit Statement
A. IFC will not provide monetary gain, incidental or otherwise, to its directors, officers, or membership from any excess revenue generated during the fiscal year. This does not restrict the payment of wages, salaries, or incentives by the IFC for services rendered.

Article V. Beneficiary
Section 1. Should the Interfraternity Council at the University of Connecticut be disbanded, dissolved or otherwise cease to exist, any funds and/or property in the organization’s name shall be donated to the Circle of Sisterhood Foundation or the North-American Interfraternity Conference (NIC).

Article VI. IFC Assembly
Section 1. The legislative powers of IFC lie in the IFC Assembly and shall consist of Chapter Delegates, the Executive Committee, Advisors to the IFC, and any non-voting observers. It shall meet weekly throughout the academic year and it is to be the main forum for discussion and policy-making.

Section 2. The purpose of the IFC Assembly is to:
A. Receive or initiate and then vote on legislation to maintain and/or execute the purpose and role of IFC and to enact and/or change IFC regulations and policies according to this Constitution and Bylaws.
B. Receive or initiate and then conduct regular business.
C. Annually elect the Executive Committee for the ensuing term.

Section 3. Meetings of the IFC Assembly shall be conducted in accordance with Robert’s Rules of Order.

Section 4. The IFC Assembly shall be representative of every member fraternity.
A. Each member fraternity shall be represented at every regular and special meeting of the IFC Assembly by each Chapter’s Delegate. Representatives shall know that the role of the Chapter Delegate is to promote Greek Life as a whole with the Chapter's intentions as an after-thought.
B. In order to be counted as present, a delegate must arrive at the meeting no later than ten (10) minutes after the start of the meeting. If a delegate arrives late to the meeting, he shall be required to speak to the Vice President of Administrative Affairs after the meeting in order to explain himself.
C. The IFC executive committee members shall have the rights to motion, discuss and debate as well as all other non-voting rights. The IFC executive committee members shall not have the right to vote or count towards quorum. The only exception to this is when the IFC president is allowed to vote in the case of a tie.
Section 5. Each member fraternity in Good Standing shall have one and only one vote. Voting shall only be conducted in person. Substantive votes shall be decided by roll call, unless a motion is made and passed for a secret ballot, or unless the Constitution and/or Standing Policies state a different majority and/or procedure for passage.

Section 6. All official IFC resolutions, recommendations, and endorsements shall require a majority of quorum of the IFC Assembly. Fifty percent plus one of the IFC Assembly voting members must be present to meet quorum. The President of the IFC shall serve as President of the IFC Assembly. He shall vote only in the case of a tie.

Section 7. Special meetings of the IFC Assembly shall occur upon the vote or written request of the majority of its Members or upon the request of the IFC President, Office of Fraternity and Sorority Life, and/or the University of Connecticut.

Article VII. Committees
Section 1. Standing Committees
A. All standing committees for the Interfraternity Council shall be established by a majority vote of the IFC Assembly and shall have a written purpose in the IFC Constitution.
B. Shall include:
   1. The Executive Committee as outlined in Article VIII. The Executive Committee
   2. The IFC Standards Board as outlined in Article IX. The Judicial Body: IFC Standards Board
   3. The IFC Expansion Committee as outlined in Article X. Fraternity Expansion and the IFC Expansion and Colonization Policies.

Section 2. Ad hoc committees and special officers shall be appointed by the Executive Board as necessary to carry out the work of the Interfraternity Council to serve during the tenure in the office of the Board that appointed them.
A. Such committees may include, but are not limited to, a recruitment committee, philanthropy and service committee, social committee, and the Observe and Report Committee.

Article VIII. The Executive Committee
Section 1. The administrative powers of IFC lie in the Executive Committee.
A. The Executive Committee shall consist of the following officers:
   1. President
   2. Executive Vice President
   3. Vice President of Financial Affairs
   4. Vice President of Administrative Affairs
   5. Vice President of Risk Management
   6. Vice President of Recruitment
   7. Vice President of Public Relations and Technology
   8. Vice President of Membership Development and Programming
B. The Office of Fraternity and Sorority Life provides support and guidance to the IFC Executive Committee.

Section 2. The administrative powers of IFC lie in the Executive Committee under advisement from the Office of Fraternity and Sorority Life. The Executive Committee shall:
A. Be free to make statements and respond to questions from the media unless directed otherwise by the IFC President, Office of Fraternity and Sorority Life, and/or the University of Connecticut.
B. Regulate, assist, facilitate, and educate member fraternities on the various aspects of interfraternal life, as determined by IFC and including, but not limited to, recruitment, risk management, membership education, public relations, scholarship, and athletics.

C. Consider and act upon problems and issues common to members for the mutual benefit of the Greek community.

D. Facilitate the daily administration and operation of IFC according to its purposes and role, according to the authority and duties granted to the Executive Committee.

E. Meet in regular Executive Committee meetings once each week during the Fall and Spring semesters at a time and location determined by the IFC President and Office of Fraternity and Sorority Life and meet in special Executive Committee meetings upon request of the majority of its officers or upon the request of the IFC President and/or Office of Fraternity and Sorority Life.

F. Oversee the function and operations of any committee and/or organization for which Executive Committee is responsible as determined by this Constitution and Bylaws.

G. Meet with prominent University of Connecticut administrators and faculty members as needed or requested.

Section 3. Election of Officers

A. The Executive Committee’s officer terms shall coincide with the calendar year, with elections held each November.

B. Applications for Executive Committee Officers shall be distributed at least two weeks prior to the elections and each person interested in the Interfraternity Council Executive Board must fill out an application as well as any other required information.

C. Procedure

1. Chapter Presidents, Chapter Delegates, and outgoing Interfraternity Council Executive Board officers who have not applied for a new term shall be present during the election interview process. The outgoing VP Administrative Affairs should make sure that all are well versed in the procedure before elections begin.

2. Each Chapter representative will be provided a copy of each applicant’s application, as well as any other necessary information or materials, including interview questions.

3. Each applicant shall be scheduled a time slot for an interview before the Election Day. Slots shall be no less than 20 minutes apart.

4. After each interview, the group will discuss. The conversation must be focused on how the applicant could serve as an Executive Board Officer. Strengths and weaknesses shall be considered, and only constructive criticism related to the topic at hand are permitted. All discussion shall strictly be off the record.

5. Once all interviews have been completed, voting may begin starting with the first Executive Officer position, President, and continuing in proper order of Officers.

6. All nominations for the position should be listed and the outgoing IFC Executive Board should lead the discussion and voting process. Each applicant will be discussed until each Chapter representative is satisfied and ready to vote.

7. A silent vote should take place and a three-quarters vote is necessary. The slated officer should then be contacted and given the opportunity to accept or decline the election.

8. If that nominee accepts, the group shall then proceed with the next open position and repeat as necessary until all Executive Board Officer positions are filled and confirmed.

Section 4. Each officer shall:
A. Report to and carry out all duties assigned to him by the President.
B. Confer regularly with the IFC Advisor no less than two times per semester.
C. Aside from any Standing Committee, each officer shall have the power to create an advisory committee of up to five members, no more than two per member fraternity, pertaining to the execution of his office.
D. Attend all regular and special legislative body meetings and all meetings of the executive committee, as established by the President with at least 24 hours notice. Failure to attend 20% of these required meetings shall result in a formal meeting with the Standards Board and IFC President.
E. Handle all official correspondence with speakers to whom he may be in direct contact.
F. Complete the NGLA awards packet pertaining to his position responsibilities.
G. Develop a written, semesterly report to be distributed to member chapters.
H. Meet with Executive Committee officers on the other active Greek Councils to discuss mutual problems, issues, activities, programs and/or events.
I. Maintain a cumulative and previous semester (Fall or Spring semester) GPA of at least 2.75 for each semester while in office. Intercession classes shall not count as previous semester GPA. Failure to maintain the minimum GPA should result in automatic removal from the officer position.
J. Be enrolled in a minimum 12 credits in the current semester and must maintain 12 credits per semester during their term.
K. Be in "Good Standing" with their respective chapters.

Section 5. If an officer is found to be delinquent in any of the above duties, the officer shall be required to meet with the IFC Standards Board to state his case. Only in cases where the officer’s GPA was below a 2.75 or he is not currently enrolled in 12 credits would the officer automatically be removed and the vacancy be opened to new applications from any IFC man who meets the eligibility requirements.

Section 6. Vacancies
A. Resignations
   1. All officer resignations must be submitted in writing to the IFC President with any and all related officer materials.
   2. Any officer who resigns must transition or help facilitate the transition of information and responsibilities to the succeeding officer.
B. Recalls
   1. Elected officers shall not be subject to recall until eight (8) weeks after their election.
   2. Recall procedures may be initiated by petition of not less than twenty (20) percent of the members of the Council.
   3. A recall hearing will be held in those cases where the required 20% is met. A representative from those chapters who petitioned for recall will address the IFC and the officer being recalled will rebuttal. A vote of 2/3 from the IFC to recall is required to remove the officer.
C. Removal
   1. If an officer is found to be delinquent in his duties by the Standards Board, the officer must be notified of his removal from office within five (5) business days.
D. Chapter’s Status
   1. Should any IFC officer’s affiliated IFC member fraternity be placed on probationary or suspended standing with the Interfraternity Council, Office of Fraternity and Sorority Life, Community Standards or the University of
Connecticut, the IFC officer shall not be automatically removed. The decision on the IFC officer’s removal shall be taken before the IFC Standards Board.

E. Succession.
1. Upon vacancy of an IFC Executive office, the following progression will occur with respect to each of the offices:
   a. President.
      i. Should the position of the IFC President become vacant for any reason, the Executive Vice President shall assume the vacated position on an interim basis until a special election by the IFC Assembly can be held.
   b. Other IFC Executive Committee officers.
      i. Should any IFC Executive Committee officer position become vacant for any reason, the IFC President may appoint an interim officer at his own discretion. The IFC Executive Committee should then decide when and how to hold a special election to fill the position. Any member of an IFC Chapter in good standing shall be eligible to run for these vacated elected positions.

F. Term of Office
1. The term of office for those elected or appointed to fill vacancies of the IFC Executive Committee shall be only until the next scheduled election or appointment of the vacated position.

Section 7. In the absence of the President, the Executive Vice President shall temporarily assume the authority and duties of President, followed in succession by the Vice President of Administrative Affairs, Vice President of Risk Management, Vice President of Membership Development and Programming, Vice President of Recruitment, and the Vice President Public Relations and Technology.

Section 8. The duties of the President:
A. Serve as the primary spokesman and representative for IFC member fraternities of the University of Connecticut and public events that require an IFC presence.
B. Chair the Executive Committee and the IFC Assembly.
C. Serve on the Greek Leadership Cabinet.
D. Establish and maintain working relationships with chapter leaders, other student leaders, campus administrators, and advisors.
E. Establish an IFC position statement on all University issues that may affect the IFC member fraternity community and mobilize the IFC member fraternity constituency when appropriate.
F. Appoint chairs and members to all committees.
G. Commission and disband all standing and ad hoc committees of the Interfraternity Council.
H. Maintain the focus of the Interfraternity Council in accordance with the IFC mission statement, goals, and objectives.
I. Create an Interfraternity Council Annual Report with the help of the entire IFC Executive Committee.
J. Conduct the transition of power ceremony.
K. Meet individually with each President and/or each Executive Council of member fraternities on a semestery basis.
L. Ensure IFC representation on University Committees.
M. Ensure NGLA awards applications are completed annually.
N. Serve on the appellate review board of the IFC Standards Board.

Section 9. The duties of the Executive Vice President:
A. Assist the President in his duties and assume those duties if the President is no longer able to serve.
B. Establish and maintain working relationships with chapter leaders, other student leaders, campus administrators and advisors.
C. Chair the IFC Expansion Committee.
D. Coordinate all meetings of the Executive Council and give at least 48 hours notice of those meetings.
E. Report to the President on all matters pertaining to external relations.
F. Chair a Standards Board that is ultimately responsible for the function of the IFC judicial system.
G. Organize, record, and turn in documents of all hearings and proceedings of the Standards Board to the Vice President of Administrative Affairs.
H. Select, educate and advise all Standards Board and Appeals Board members.
I. Serve as the liaison with the President between the IFC and the University of Connecticut on matters involving the IFC Standards Board.
J. Consult with the President on all interpretations of the Constitution and Bylaws.
K. Work with Panhellenic Council (PC), National Pan-Hellenic Council (NPHC), and the Intercultural Greek Council (IGC) on all interpretations of their constitutions and bylaws that might affect IFC.

Section 10. The duties of the Vice President of Financial Affairs:
A. Manage all financial affairs of the Interfraternity Council.
B. Collect dues from all IFC member fraternities.
C. Pay all debts and bills incurred by the IFC.
D. Regularly communicate with chapter treasurers and assist them with chapter financial operations.
E. Develop and maintain an appropriate working relationship with the chair of the Undergraduate Student Government Funding Board.
F. Submit funding requests to the Undergraduate Student Government Funding Board as needed in a timely manner.
G. Educate member fraternities about the Undergraduate Student Government funding procedures.
H. Administer all financial procedures, including cost/benefit analysis of all IFC operations and payment of expenses in a timely manner.
I. Prepare a semestery itemized budget developed with the help of the outgoing (if applicable) and incoming Executive Committee. After confirming the budget with the Executive Committee, present the budget to the IFC Assembly at the fourth from last IFC Assembly of the semester.
J. Provide member fraternities with monthly reports on how finances were managed in the last month and a balance in the IFC checking account.
K. Handle and maintain all pertinent financial data and records.
L. Present a comprehensive financial report to the IFC Assembly on an annual basis.
M. Maintain IFC budget and finances.
N. Work with the Student Activities Business Office to manage the IFC Business Account and attend requisite trainings sponsored by the Business Office.

Section 11. The duties of the Vice President of Risk Management:
A. Help plan and implement speakers and events for national hazing prevention week.
B. Host a Spring Weekend safety forum/speaker.
C. Collect information about third party vendors for socials with alcohol and publish a list at the beginning of each semester with contact info and type of establishment.
D. Create and maintain a check list of basic risk reduction practices.
E. Help facilitate the Office of Fraternity and Sorority Life’s Risk Management Roundtable.

F. Meet with Office of Fraternity and Sorority Life at least once a month to review IFC fraternities’ current issues pertaining to risk and risk management.

G. Help Chapters evaluate adherence to relevant Office of Fraternity and Sorority Life and individual inter/national Chapters’ risk management policies.

H. Enforce risk management policies as set forth by the Interfraternity Council.

Section 12. The duties of the Vice President of Administrative Affairs:

A. Serve as the Office Manager for the Interfraternity Council office (ordering supplies, maintaining all computers and furniture, coordinates office hours of other officers, etc.)

B. Assist in the creation of the Interfraternity Council Annual Report.

C. Act as the liaison with the Student Union (requesting/confirming/cancelling room reservations, etc.)

D. Coordinate office hours for all IFC officers.

E. Record the attendance and minutes at all regular and special meetings of the IFC Executive Committee and IFC Assembly and distribute the completed minutes promptly to attendees and assembly members following the meeting.

F. Maintain accurate records of all meetings minutes, amendments, changes in the IFC Constitution and Standing Policies.

G. Create and distribute printed copies of the agenda at the start of all IFC Assemblies and executive committee meetings.

H. Compile and distribute contact information for IFC officers, fraternity presidents and delegates, IFC committee members, and other Greek council officers.

I. Distribute the Executive Committee’s goals to the Greek community, faculty, students, alumni, advisors and key administrators each semester.

J. Plan and implement comprehensive officer transitions in conjunction with the OFSL.


L. Collect and update Chapter constitutions of all member fraternities and help individual Chapters evaluate where and how their own constitution and bylaws could be improved to satisfy the needs of the Chapter.

M. Submit all dates for any and all IFC Executive Committee meetings, IFC Assembly meetings and any other event hosted by the IFC to the official Fraternity and Sorority Life calendar via the FSL website.

N. Report any Chapter standing changes at the discretion of the Interfraternity Council.

Section 13. The duties of the Vice President of Recruitment:

A. Organize and execute all facets related to a year-round fraternity recruitment program.

B. Produce and coordinate the production of all IFC recruitment and promotional materials.

C. Organize and coordinate presentations regarding fraternity recruitment to students and parents.

D. Facilitate IFC recruitment efforts by providing IFC member organizations with a master list of registered perspective men when available from the University of Connecticut.

E. Submit a semester report within a month of the end of the typical rush period including recruitment statistics, evaluative comments, new member records, and recommended modifications to the recruitment program at the end of each semester.

F. Draft semester recruitment policies and present policies to IFC for a vote.

G. Educate and hold chapters accountable for IFC recruitment policies.
H. Conduct regular meetings with chapter recruitment chairs and advisors.
I. Provide assistance to chapters in regard to recruitment.
J. Educate the Greek community on ways to increase recruitment potential, develop and implement recruitment programs designed to their specific needs, and offer materials useful in the creation of recruitment programs.
K. Stay current with NIC Recruitment Standards though attending leadership conferences such as Recruitment Boot Camp and UIFI.
L. Provides the OFSL with an updated ICS roster of all potential new members during the recruitment period.

Section 14. Duties of the Vice President Public Relations and Technology
A. Collaborate with the Vice President of Recruitment to produce and coordinate the production of all recruitment and promotional materials.
B. Actively publicize Greek events and the designated IFC recruitment program.
C. Actively work on the improvement of relations between Greeks, parents, faculty/staff, community members, and unaffiliated students.
D. Constantly market positive projects and activities of member fraternities.
E. Serve as the IFC liaison to The Daily Campus and other local media outlets.
F. Educate member fraternities on public relations and marketing techniques and distribute resources for advertising on campus.
G. Regularly write and distribute press releases.
H. Work with local News Bureaus to ensure media coverage of Greek activities.
I. Develop all publications for the IFC and oversees the Council’s Procedures for Publicity and Promotion.
J. Coordinate and/or assists in the implementation of various presentations on behalf of the member fraternities.
K. Develop and administer public relations roundtables and workshops each semester for chapter public relations chairmen.
L. Regularly contribute to the monthly e-newsletter produced by the Office of Fraternity and Sorority Life.
M. Maintain and update any social media systems or other technological programs that IFC uses for public relations
   1. Systems or programs include the IFC website, Facebook page, Twitter accounts, etc.

Section 15. The duties of the Vice President of Membership Development and Programming:
A. Promote scholarship within the Greek Community by providing tools and workshops for member fraternities and meeting with Chapters that fail to meet the minimum Chapter Average GPA per semester.
B. Create positive scholarship programs for member fraternities.
C. Work to ensure that the All-Fraternity GPA is equal to or above the All-Men’s GPA.
D. Conduct roundtables for chapter scholarship officers each semester.
E. Provide chapters with information on leadership development opportunities on campus and in the community.
F. Promote and coordinate attendance of fraternity men at leadership development conferences including but not limited to NGLA, UIFI, Futures Quest, IFC Academy, and Recruitment Boot Camp. Organize scholarships programs, as able, for IFC men to attend these programs.
G. Work with the Order of Omega to plan and implement leadership development events and programs on campus.
H. Organize aspects of continuing membership development programming.
I. Coordinate IFC sponsored ongoing service opportunities for member fraternities.
J. Organize and coordinate all programming aspects of the IFC, including all speakers and presentations.

K. Coordinate events to promote relationships between all councils.

Section 16. IFC shall appoint one fraternity member to represent the interests of IFC on the University Student Government (USG). This member should attend each IFC meeting and, at the request of the President, attend any Executive Committee meetings in addition to regular USG meetings.

Article IX. The Judiciary

Section 1. The Judicial Power of the Interfraternity Council shall be vested in one Standards Board, of which at least one initiate of all member organizations must be a candidate.

Section 2. The Judicial Power shall extend to all cases, in policy and equity, arising under this Constitution, the policies of the Interfraternity Council, all cases involving Interfraternity Council Executive Committee Members – except those of impeachment, and all incidents and disagreements occurring between two or more member organizations or the members thereof. The Judicial Power may also be extended to cases arising under the U.S. Federal Code of Laws, the Laws and Statutes of the State of Connecticut, and the Policies of the University of Connecticut, but only with the explicit consent of the Office of Fraternity and Sorority Life.

Section 3. All powers henceforth given to the IFC Executive Vice President shall be administered by the IFC President in the event that the Executive Vice President’s Fraternity shall be involved in the case in question.

Section 4. Standards Board Candidates
   A. There shall be two (2) Standards Board candidates from each IFC member chapter.
   B. Standards Board candidates should have significant knowledge of the Greek Community and must be in good academic standing with the University. This will be determined through the selection process of members organized by the Executive Vice President. Neither chapter presidents nor IFC Executive Committee Members shall be eligible to serve on the IFC Standards Board.
   C. All Standards Board candidates must maintain a minimum cumulative GPA of 2.5 the semester preceding and throughout their term and be available when needed for hearings.
   D. Standards Board candidates are expected to maintain confidentiality.
   E. Selection of members is conducted at the beginning of each semester. Applicants to the Standards Board will be selected by their respective chapter president, and confirmed by the IFC Executive Vice President.
   F. The Standards Board will meet as dictated by the Executive Vice President or when needed based on violations or reported grievances.
   G. The IFC Executive Vice President shall have the power to call for additional Standards Board Candidates in times of greater need so long as an equal number of candidates are requested from all chapters.

Section 5. Reporting an Issue or Grievance
   A. Any fraternity has the right to bring any issue to the Standards Board no matter how minor, so long as it falls within the Judicial Power given to the Standards Board in Article I, Section 2 of this Constitution.
B. Grievances must be reported to the President or Executive Vice President. Complaints must be put in writing and explain what chapter is involved as well as a brief description of the issue.

C. The OFSL may also bring issues to the attention of the IFC Standards Board, and once reported, it is to the authority of the Board to resolve the issue.

Section 6. Standards Board Counselors

A. Once a grievance has been reported, the IFC Executive Vice President shall appoint six (6) Counselors from the Standards Board Candidates to be involved in gathering facts and representing both sides in the case.
   1. These six Counselors shall be divided equally to represent both sides of the case.
   2. Counselors may not be appointed to a case in which their chapter is involved.

B. All involved parties have the right to refuse counsel should they wish to investigate and represent themselves.

C. In cases involving violations of IFC Policy that are brought forward by the IFC Executive Board or the Office of Fraternity and Sorority Life, Counselors shall report to the IFC President.

Section 7. Informal Hearing

A. Once an issue or grievance is reported, the Executive Vice President will schedule a hearing to be held no more than ten (10) business days following the initial submission with all parties involved.

B. The Executive Vice President shall collect all pertinent facts of the case from all counselors or other representatives of the involved parties and conduct an informal hearing.

C. At least one representative of all involved fraternities must be present in order for the informal hearing to proceed. Missing an informal hearing will result in an automatic formal hearing unless there are reasonable circumstances for the absence.

D. The informal hearing shall be a closed session. No witnesses shall be called. Each party involved will be allowed ample time to explain their issue or grievance and present evidence.

E. Deliverable
   1. Upon the conclusion of the informal hearing, the IFC Executive Vice President shall deliver one of the following decisions:
      a. Dismiss the complaint as unfounded or inappropriate.
      b. Recommend that the case be heard by the Standards Board in a formal hearing.
      c. Settle the case with a remedy which is agreeable to all parties. If involved parties do not agree, the case shall be automatically referred to the IFC Standards Board for a formal hearing.

F. All proceedings and outcomes of the hearing shall be documented and recorded.

Section 8. Formal Hearing

A. The Standards Board shall hear all cases referred to it by the Executive Vice President only after a recommendation for a hearing has been issued from an informal hearing.

B. The Executive Vice President shall appoint 7 Standards Board Candidates to serve as a jury on each case.
   1. Standards Board Candidates may not be appointed to serve as jury members on cases in which their organization is represented.
   2. Either party may challenge jury nominations and argue for the removal of jurors with due cause.

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C. A hearing shall be scheduled within five (5) business days after the Executive Vice President recommends moving forward from an informal hearing. If it is decided that a hearing should take place, the Executive Vice President will, by way of letter or email, notify the chapters involved within two business days. This notification will provide a copy of the initiating reports, any collected evidence, and a date and time for the hearing. The letter will also include a list of the Standards Board members who will be in attendance.

D. The Executive Vice President shall set a date, time, and place for a hearing and will notify all Board members and involved parties of the selected time.

E. Formal Hearings Rules, Rights and Regulations:

1. Both parties will be allowed to provide witnesses, pertinent records, exhibits, and written statements. The complainant and the students representing the accused chapter/colony shall be allowed to review and respond to any reports or statements the Standards Board will consider as the basis for charges or determination of evidence related to the hearing.

2. The parties will have an opportunity to present their own version of the incident or events through opening and closing statements. The parties involved will also have the right to hear evidence against them.

3. If a party fails to represent themselves at a formal hearing, a decision will be made upon reviewing the evidence and deliberation in their absence.

4. The Executive Vice President will arrange for the witnesses to be present or written records of the incident to be collected. In some circumstances a conference call may be appropriate to include a witness that could not attend the meeting.

5. Questions must be asked by the parties involved to be answered by the respective witnesses.
   a. Direct questioning of witnesses must follow standard courtroom procedure. Leading, ambiguous, argumentative, speculative, irrelevant, inflammatory, or hearsay invoking questions are strictly impermissible during a direct or redirect questioning.

6. Both parties must be given a chance to question every witness called.

7. Hearsay evidence is irrefutably inadmissible in a formal hearing as evidence.
   i. Hearsay evidence is defined as information gathered by one person, from another person, concerning some event condition or thing which the first person had no direct experience.
   ii. Hearsay evidence is irrefutably inadmissible without the use and support of tangible evidence.

8. Hearsay evidence is used not as a conviction, but as a means to drive investigation in the pursuit of evidence.

9. The Executive Vice President may request that the questioning be directed through him as to limit repetitive information and to better manage conflict.

10. If any of the information presented at the hearing requires additional need for clarification, the hearing may be rescheduled in order for further investigation to occur.

11. It is the responsibility of the Executive Vice President to ensure that the case proceeds at an acceptable pace. He shall have the right to limit questioning in the interest of limiting redundant information.

12. If more than one chapter is involved in a hearing, it will be decided by the Executive Vice President whether it is necessary to provide separate hearings.

13. Hearings shall be conducted on neutral ground in an available building on campus and not in a chapter facility.
14. The jurisdiction of the Standards Board is limited strictly to the original complaint; other offenses revealed during the hearing must go through an independent standards process.
15. Penalties levied by the Standards Board shall be agreed on by a unanimous vote of the seven Board members present at the hearing before they may be issued.
16. The accused chapter/colony will be notified in writing within 48 hours following the formal hearing of the outcome. The parties involved must initiate the appeals process, if desired, within ten (10) business days of the hearing.
17. Formal records of the hearing and its proceedings will be recorded and kept confidential.

F. Decision Making
1. After a formal hearing, deliberations will occur. All pertinent information will be reviewed and a decision made relating to each of the charges brought against the accused chapter(s). All non Board members must leave the room during deliberations and may be told to leave the premises. Involved parties will be notified by written statement of the decision within four business days. The statement will contain the charges and whether or not they were disputed, the level of discipline imposed, and a description of the sanctions. The written notice will include the basis on which any of the charges were disputed.
2. The Standards Board must render one of two decisions. The Standards Board may determine that the chapter is not responsible for violating a regulation or policy. A finding of not responsible will not be considered if the chapter is involved in future Standards Board proceedings. The Standards Board may determine that the chapter is responsible for violating a regulation or policy. If a chapter is found responsible, a disciplinary sanction may be imposed and the incident may be used when the Standards Board is hearing subsequent cases involving the chapter in question.
3. The Executive Vice President shall not vote. It is his responsibility to make sure that due process is observed and the hearing proceeds according to the bylaws.
4. Copies of the written notice sent to involved parties will be kept on record and will remain confidential.
5. Standards Board reserves the right to determine the weight of the evidence as a basis for their degree of sanctions if necessary.

G. Deliverable
1. Examples of sanctions that may be imposed include, but are not limited to, the following:
   a. Reprimand: This is a warning that the group’s actions were inappropriate and subsequent violations may result in more serious disciplinary action.
   b. Restitution: A payment for financial loss to an injured party in cases involving theft, destruction of property. The assessed costs to be paid may be in addition to other penalties.
   c. Educational Seminars: This restriction requires the group to attend, sponsor, and/or present an educational program. The Standards Board must approve the program and will provide additional specifications in the written notice.
   d. Greek Activities Restrictions: This prohibits groups from participating in some, or all, Greek activities and events (i.e. Greek Week, Homecoming, etc.).
   e. Disciplinary Probation: This is a serious warning that subsequent infractions of regulations will most likely result in an organization’s suspension. The probation is given for a specified period of time. The inter/national headquarters of the member fraternity placed on probation will be notified of this action. In addition to imposing the sanction of probation, the Standards
Board may impose one or more of the restrictions listed and other action that are deemed suitable.

f. **Suspension:** This action consists of the removal, for a specified or indefinite period of time, of a member fraternity from the Interfraternity Council. In addition, it prohibits the group’s participation in all Greek activities. The member fraternity must petition the IFC Standards Board in order to be removed from suspension.

2. It is the duty of the IFC Executive Vice President to impose all disciplinary sanction recommended by the IFC Standards Board. It is also the duty of the Executive Vice President to maintain all records.

3. No individuals will be charged. Only the chapter as a whole will be accused by the IFC Standards Board.

Section 9. **Mediation**

A. The Standards Board is not only a board used for judicial purposes. Member fraternities can also request mediation between two conflicting fraternities by notifying the IFC Executive Vice President or the IFC President in writing. The purpose of the mediation process is to handle grievances diplomatically and promote collaboration among IFC fraternities.

B. All parties involved must agree to participate in a mediation session. Once a mediation session is requested, the chapters involved will be notified by letter within three (3) business days. The letter will explain who is involved, what happened, and what the mediation can accomplish. The chapters involved will then have three (3) days to respond and either accept or dispute the request for mediation and determine a time for the mediation.

C. Each fraternity has the right to use IFC meetings as a place to express concerns, but when a fraternity would like increased confidentiality and facilitation, the Standards Board can provide mediation.

D. Two Standards Board Candidates not affiliated with the conflicting parties will be present. The IFC Executive Vice President will chair the hearing and allow each fraternity to voice their concerns and explain their perspective. A mediation will be conducted to work toward an agreeable resolution. It is up to the chapters involved to follow the resolution. It is not the responsibility of the Standards Board to enforce the resolution.

Section 10. **Appeals**

A. The Appeals Board shall consist of five presidents of IFC member fraternities and shall elect its own chair.

B. When a decision has been appealed, the five IFC Presidents to serve as Appeals Board members will be chosen by lottery from a hat containing all IFC member fraternities, except the presidents of the chapter(s) involved in the appealed case. A minimum of one alternate will be selected.

C. The lottery shall be conducted by IFC President and witnessed by the IFC Executive Committee.

D. A new lottery shall be conducted each time a case is heard by the Appeals Board.

E. Standards Board decisions can be appealed only upon the grounds of improper hearing procedures, conflicting policies or misinterpretation of policy.

F. A letter should be submitted to the IFC President providing notification of the appeal as well as what grounds the appeal is based on within five (5) business days of the Standards Board’s hearing decision notification.
G. When a ruling of the Standards Board is appealed in writing by the accused chapter, the IFC President shall initiate proceedings to conduct an appeal no more than ten (10) business days from the filing date of the appeal.
H. The IFC President shall notify all Appeals Board members selected through the lottery and the involved parties of the date, time, and place of the hearing and shall proceed on neutral ground.
I. It is the duty of the IFC President to see that all policies and procedures of the appeals process are followed correctly.
J. Both the appealing party and the respondent must be given an equal opportunity for oral argument to support their point.
K. The IFC Executive Vice President shall provide oral argument in support of the IFC Executive Board's interpretation of all policies.
L. All Appeals Board members must be in attendance for the hearing to occur and the Board shall meet in private and vote by secret ballot after both sides of the case have rested.
M. A majority vote must be made whether the initial decision of the Standards Board should be maintained or overturned and the Appeals Board Chair will vote in the case of a tie.
N. The parties involved will be notified of the outcome in writing within 48 hours after a decision is made.
O. If the appealing member chapter fails to attend the hearing, the appeal will be automatically denied. The IFC President may grant an additional hearing in extreme circumstances.

**Article X. Fraternity Expansion**
Section 1. To become a member of the Interfraternity Council, the organization must be an inter/nationally recognized Greek letter fraternity that is recognized by and registered with the University. A petitioning Greek letter fraternity shall apply for recognition according to the guidelines in the Expansion and Colonization Procedures.

Section 2. Any inter/nationally recognized Greek letter fraternity that has previously been removed from the IFC and/or Greek community at the University of Connecticut may only be invited back to the campus by the University of Connecticut Community Standards and Office of Fraternity and Sorority Life. If/when any of these fraternities return to campus, their recognition by the Interfraternity Council shall be automatic.

**Article XI. Amendments**
Section 1. Any addition or amendment to this document shall be approved by a two-thirds (2/3) majority vote of the Interfraternity Council Assembly with prior notice of at least two weeks.

**Article XII. Procedure and Review**
Section 1. The Executive Committee, lead by the Vice President of Administrative Affairs for this topic, must review the Constitution, Bylaws and Standing Policies at least once during each semester and submit any recommendations for changes to the IFC Assembly. The IFC Assembly will create a Constitution, Bylaws and Standing Policies ad hoc subcommittee to evaluate the changes and propose any themselves.

**Article XIII. Enactment**
Section 1. This Constitution was confirmed by the IFC Assembly on _______________ _____, ____
   A. Signature of the President (COO)
B. Signature of the Executive Vice President (CEO)

Print Name ____________________ Signature ____________________ Date _______________

C. Signature of the Vice President of Financial Affairs (CFO)

Print Name ____________________ Signature ____________________ Date _______________