

The Constitution of the Interfraternity Council

(Revised 1 February 2017)

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PREAMBLE

In order to promote and perpetuate the best interest of the University of Connecticut and the Greek-Letter social fraternities therein, to ensure cooperation among member fraternities and between them and the University and area community, and to cultivate those qualities of character, cooperation and scholastic achievement in all fraternity members, we do ordain and establish this Constitution of the Interfraternity Council of the University of Connecticut.

Article I. Name

Section 1. This organization shall be known as the Interfraternity Council.

Article II. Role and Purpose of the Interfraternity Council

Section 1. The Interfraternity Council shall be the cooperative organizational structure of all interested and recognized fraternities at the Storrs, Connecticut Campus of the University of Connecticut

Section 2. The Council shall be a democratic and representative organization and shall be the voice of the fraternity movement on the University of Connecticut at Storrs campus and shall have the task of assisting fraternities to recruit new members and provide all members worthwhile living and learning experiences for its Chapters' members.

Section 3. The Council shall ensure that all fraternity men are operating within the guidelines of the University of Connecticut Student Code of Conduct, Office of Fraternity and Sorority Life and the Interfraternity Council Constitution, Bylaws and Standing Policies.

Section 4. The Council shall serve a vital role in educating fraternity men in the Council about issues confronting the Greek community. The Council shall disapprove of and work to prevent all forms of racism, sexism, hazing, alcohol and substance abuse, and activities that are sexually explicit, demeaning, or degrading to women and/or men.

Section 5. IFC will exert its influence concerning complaints that are brought to its attention dealing with the nature of interfraternal and/or chapter activities. IFC will carefully analyze interfraternal and/or chapter activities in light of human dignity considerations and endeavor to accomplish any changes needed to ensure the compatibility of the activities with fraternal values and the highest standards of human dignity.

Article III. Membership

Section 1. The list of member fraternities in the Council at a particular time shall be kept by the Interfraternity Council Executive Committee – specifically the Vice President of Administrative Affairs – and the Office of Fraternity and Sorority Life.

Section 2. Membership in the Interfraternity Council, as well as participation in the activities, programs, and operations of IFC, shall be free from discrimination based on race, ancestry, age, color, creed, religion, national or ethnic origin, ability, or sexual orientation.

Section 3. Rights and Responsibilities of Member Fraternities shall include:

- A. Send two of the following three individuals to each Council Assembly meeting, with one having the right, on behalf of their respective organization, to propose and vote on motions
 - a. Chapter or Colony President
 - b. Chapter or Colony IFC Delegate
 - c. New member
- B. Uphold and abide by the Interfraternity Council Constitution and Standing Policies.
- C. Submit all required information by determined deadlines.
- D. Participate in all pertinent and required IFC programming.
- E. Fulfill all IFC Judicial Board recommendations and sanctions.
- F. Be in good standing with the University of Connecticut and the Office of Fraternity and Sorority Life.
- G. Maintain a Chapter Grade Point Average above a 2.75.
- H. If applicable, maintain an attractive Chapter property, keeping its grounds free of garbage and other unsightly debris.

Section 4. Membership Standing

- A. A member fraternity is placed on a level of membership standing by the IFC Judicial Board and shall be reported at each IFC Assembly Meeting.
- B. A suspended member fraternity shall lose all voting privileges in the IFC Assembly and may only be reinstated to Good Standing after the suspension criteria have been satisfied.
- C. Good Standing
 - 1. A member fraternity shall be in Good Standing if the following conditions are met:
 - a. Paid all fees, fines, and dues in full and on time.
 - b. Registered with the University of Connecticut Student Activities Office.
 - c. Have a semester Chapter grade point average – as published by the Office of Fraternity and Sorority Life Grade Report - at or above 2.75.
 - d. Send a representative to at least 85% of the Council's Assembly meetings, subcommittee meetings, roundtables and retreats. The Vice President of Administrative Affairs will maintain the attendance list for these events.
 - e. Be in good standing with the University of Connecticut Community Standards Office and the Office of Fraternity and Sorority Life.
- D. Suspended Standing
 - 1. A member fraternity will be considered for placement on Suspended Standing for any of the following conditions, including but not limited to:
 - a. The member fraternity does not pay all dues, fees, and fines within thirty (30) days of the due date set by the IFC Vice President of Financial Affairs.
 - b. The member fraternity fails to send a delegate to at least 85% of IFC assembly meetings or other roundtables and retreats considered mandatory.

- c. The member fraternity fails to achieve the IFC Chapter grade point average requirement of 2.75.
 - d. The member fraternity has been found in violation of the Interfraternity Council Constitution, Bylaws and/or Standing Policies.
 - e. The member fraternity has been found in violation of the University of Connecticut policies.
2. The Interfraternity Council Judicial Board will be required to take the following actions each semester that the member fraternity is on Suspended Standing:
- a. Suspend the member fraternity's right to vote in the Council Assembly Meetings.
 - b. If the member fraternity is placed on Probationary Standing for finances, the member fraternity will be required to attend a formal meeting with the Vice President of Financial Affairs and IFC Advisor to discuss methods and installment dates of payment.
 - c. If the member fraternity is placed on Probationary Standing for unsatisfactory academic performance, the member fraternity will be required to attend a formal meeting with the Vice President of Membership Development and IFC Advisor to discuss and implement a plan of action for the member fraternity to achieve a satisfactory Chapter Grade Point Average.
 - d. If the member fraternity is placed on Probationary Standing for any violation of the University of Connecticut Student Code of Conduct, the member fraternity shall automatically be required to meet with the IFC Judicial Board to evaluate the violation and how the Interfraternity Council may help the member fraternity through the process.
 - e. If the member chapter is placed on Probationary Standing for any violation of the Interfraternity Council Constitution, Bylaws and/or Standing Policies, the member fraternity shall automatically be required to meet with the IFC Judicial Board.
 - f. At the discretion of the Interfraternity Council Judicial Board, the member fraternity may not be allowed to conduct or participate in the next Greek Week and/or Homecoming.
 - g. The member fraternity may be required to meet with the Vice President of Judicial Affairs to discuss an action plan their concerning probationary status, at the discretion of the President of the IFC
- E. Expelled Standing
- 1. A Chapter shall be automatically reviewed for expulsion from the Council if the national headquarters revokes the Chapter's Charter

or if the Chapter loses recognition from the University of Connecticut's Student Activities Office, or the office of Community Standards. The Vice President of Administrative Affairs and the Office of Fraternity and Sorority Life shall be responsible for updating the list of active IFC fraternities through all IFC publications.

Article IV. Finances

- Section 1. The IFC shall have the power to levy and collect dues for operating expenses.
- Section 2. Member fraternities shall pay dues in the amount of \$12 for each initiate or neophyte member that is active at any point in the semester.
- Section 3. The Vice President of Financial Affairs handles financial responsibilities of the IFC. He shall create the itemized budget for the Assembly to confirm and shall report the financial status of the Council at each IFC Assembly meeting.
- Section 4. The Council shall have the power to levy and collect special assessments at any point in the semester provided that the special assessments are approved by at least 2/3 majority of the IFC Assembly.
- Section 5. Semesterly Budget
- A. IFC's fiscal year shall be January 1st through December 31st.
 - B. Each semester's budget shall be voted on prior to the end of the previous semester in order to ensure that the IFC Executive Committee has the proper funding to fulfill their goals for the semester.
 - C. The Fall budget:
 - 1. Shall be proposed by the Executive Committee at the fourth from last meeting of the Spring semester.
 - 2. Shall be discussed by the IFC Assembly at the third from last meeting of the Spring semester
 - 3. Shall be voted on by the IFC Assembly at the second from last meeting of the Spring semester.
 - D. The Spring budget:
 - 1. Shall be proposed by the outgoing Executive Committee at the fourth from last meeting of the Fall semester.
 - 2. Shall be discussed by the IFC Assembly at the third from last meeting of the Fall semester
 - 3. Shall be voted on by the incoming IFC Assembly at the second from last meeting of the Fall semester.
 - E. The IFC may not use any of its funds for events that use or promote the use of alcoholic beverages and/or drug paraphernalia.
- Section 6. Non-Profit Statement
- A. IFC will not provide monetary gain, incidental or otherwise, to its directors, officers, or membership from any excess revenue generated during the fiscal year. This does

not restrict the payment of wages, salaries, or incentives by the IFC for services rendered.

Article V. Beneficiary

Section 1. Should the Interfraternity Council at the University of Connecticut be disbanded, dissolved or otherwise cease to exist, any funds and/or property in the organization's name shall be donated to the North-American Interfraternity Conference (NIC).

A. The North-American Interfraternity Conference's contact info follows:

a. Address:

- North American Interfraternity Conference, Inc.
3901 West 86th Street Suite 390
Indianapolis, IN 46268-1791
- b. Phone: 317.872.1112

Article VI. IFC Assembly

Section 1. The legislative powers of IFC lie in the IFC Assembly and shall consist of Chapter Delegates, the Executive Committee, Advisors to the IFC, and any non-voting observers. It shall meet weekly throughout the academic year and it is to be the main forum for discussion and policy-making.

Section 2. The purpose of the IFC Assembly is to:

- A. Receive or initiate and then vote on legislation to maintain and/or execute the purpose and role of IFC and to enact and/or change IFC regulations and policies according to this Constitution and Bylaws.
- B. Receive or initiate and then conduct regular business.
- C. Annually elect the Executive Committee for the ensuing term.

Section 3. Meetings of the IFC Assembly shall be conducted in accordance with Robert's Rules of Order.

Section 4. The IFC Assembly shall be representative of every member fraternity.

- A. Each member fraternity shall be represented at every regular and special meeting of the IFC Assembly by each Chapter's Delegate. Representatives shall know that the role of the Chapter Delegate is to promote Greek Life as a whole with the Chapter's intentions as an afterthought.
- B. In order to be counted as present, a delegate must arrive at the meeting no later than ten (10) minutes after the start of the meeting. If a delegate arrives late to the meeting, he shall be required to speak to the Vice President of Administrative Affairs after the meeting in order to explain himself.
- C. The IFC executive committee members shall have the rights to motion, discuss and debate as well as all other non-voting rights. The IFC executive committee members shall not have the right to vote or count towards quorum. The only exception to this is when the IFC president is allowed to vote in the case of a tie.

Section 5. Each member fraternity in Good Standing shall have one and only one vote. Voting shall only be conducted in person. Substantive votes shall be decided by roll call,

unless a motion is made and passed for a secret ballot, or unless the Constitution and/or Standing Policies state a different majority and/or procedure for passage.

Section 6. All official IFC resolutions, recommendations, and endorsements shall require a majority of quorum of the IFC Assembly. Fifty percent plus one of the IFC Assembly voting members must be present to meet quorum. The President of the IFC shall serve as President of the IFC Assembly. He shall vote only in the case of a tie.

Section 7. Special meetings of the IFC Assembly shall occur upon the vote or written request of the majority of its Members or upon the request of the IFC President, Office of Fraternity and Sorority Life, and/or the University of Connecticut.

Article VII. Committees

Section 1. Standing Committees

- A. All standing committees for the Interfraternity Council shall be established by a majority vote of the IFC Assembly and shall have a written purpose in the IFC Constitution.
- B. Shall include:
 1. The Executive Committee as outlined in Article VIII. The Executive Committee
 2. The IFC Judicial Board as outlined in Article IX. The Judicial Body: IFC Judicial Board
 3. The IFC Expansion Committee as outlined in Article X. Fraternity Expansion and the IFC Expansion and Colonization Policies.

Section 2. Ad hoc committees and special officers shall be appointed by the Executive Board as necessary to carry out the work of the Interfraternity Council to serve during the tenure in the office of the Board that appointed them.

- A. Such committees may include, but are not limited to, a recruitment committee, philanthropy and service committee, social committee, and the Observe and Report Committee.

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 2. The IFC Judicial Board as outlined in Article IX. The Judicial Body: IFC Judicial Board
 3. The IFC Expansion Committee as outlined in Article X. Fraternity Expansion and the IFC Expansion and Colonization Policies.
 4. The IFC Observe and Report Committee as outlined in Article VII. Committees Appendix C

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Appendix C: Duties and Responsibilities of the Observe & Report Committee (O&R)

Preamble: With a desire to more effectively self-govern and provide safe environments for members and guests, the UConn Interfraternity Council will support the operation of the Observe and Report Committee (O&R) for the full duration of each academic year. This appendix will derive the expectations for IFC recognized organizations to follow when hosting events in response to the new environment in which IFC organizations must operate.

Section 1: Organization and Conduction of the O&R Committee

- A. The Vice President of Risk Management shall chair the AD HOC Observe & Report Committee
 - a. The O&R Committee shall consist of the Vice President of Risk Management, the Vice President of Judicial Affairs, and the Risk Managers of all of the IFC sponsored fraternities on campus.
 - B. Each fraternity will delegate one member to serve on the O&R committee.
 - . O&R conductors must be vetted and approved by the Risk Manager of their respective fraternity.
 - a. Names of those members who have been delegated to O&R shall be submitted to the VP of Risk Management no later than Wednesday of each respective week.
 - i. O&R conductors shall be compensated monetarily for their services.
 - b. Each delegate shall receive a guidebook from the VP of Risk Management outlining their duties and responsibilities while performing O&R.
 - C. Observe and Report shall be conducted each weekend (Friday and Saturday nights). The conduction process shall be defined by the Executive Vice President and the Vice President of Risk Management
 - a. The amount of O&R conductors necessary shall be determined by the O&R committee
 - i. Conductors shall report directly to the Vice President of Risk Management

Section 2: Enforcement & Compliance

- A. The expectations for gatherings shall be defined by the Vice President of Judicial Affairs, Vice President of Risk Management, and the O&R Committee as outlined in Article IX Section 1.
 - a. The enforcement of these new standards shall be done by the Ad Hoc Committee, Observe and Report, of Article 7 Section 2 Sub-Section B.
 - B. Failure to comply with minimum expectations set by Section 2 of Appendix C can result in any of the sanctions as outlined in Article IX Section 7. Some examples of sanctions can be, and are not limited to:
 - . Warnings
 - i. Warnings
 - ii. Fines
 - iii. Mandatory Programming
 - iv. Social Probation

- a. Probation
 - .Social Probation
 - i.Recruitment Probation
 - ii.IFC Probation
- b. Suspension & Expulsion
 - .IFC Suspension
 - i.IFC Expulsion
 - ii.Loss of University Recognition
- C. All resulting punishments will be decided by the Judiciary Branch as referenced in Article IX Section 7.
 - . All punishments should be enforced by the same standards and precedents as outlined in Article IX

Section 3: Expectations

- A. Of Member Organizations
 - a. Notify the campus and O&R of events at least 72 Hours in Advance
 - i.Submit guest list and list of sober monitors and driver at least 6 hours before the event begins
 - B. Infrastructural
 - . Fire & Safety Regulations as outlined in the home owner's guide for the State of Connecticut are expected to be followed by the host organization
 - .Some example of these are but not limited to, properly labeled fire exits, access to one point of entry/exit.
 - a. Regardless of the purpose of the given off campus event, the venue must have allocated the proper space for car traffic.
 - .This space should either be made apparent by indicators such as cones or fencing
 - i.It is advised but not required for members of the host organization to have individuals directing traffic in the designated area
 - ii.A designated area can not be considered a main road or public road
 - b. The venue for a given event must have a defined property line that encloses the event in its entirety.
 - .The perimeter is not required to encompass the entirety of the property or venue.
 - i.This structure is not required to be permanent
 - c. Mandatory Clean up window shall be defined as the removal of all blight and temporary structures within 36 hours of the event occurrence.
 - .Failure to comply could also result in a fine from the Town of Mansfield independent of the IFC
 - d. Hosts of events must be mindful of neighbors and conclude the event at 1:00am, the level of noise should be no higher than 70 decibels (level categorized as normal conversation)
 - C. Guests
 - . Prior to the submission of a fraternity sponsored event it is necessary to submit a guest list to the hosting organization
 - .This list must include all members of the organization that will be attendance to the hosting organization
 - i.Additionally if there are any outside organization guests they must all be included
 - 1. Member organizations of the Interfraternity Council are prohibited from sponsoring or co-hosting events with unrecognized groups
 - a. Managing guests should fall under the responsibility of the host organization
 - .To assist the hosts of the venue it shall be required that the host organization has a designated Risk Manager whose responsibilities entail:

1. Facilitating a safe and welcoming venue for all guests
 2. Uphold and enforce the parameters of Appendix C Section 2
 3. Delegating additional responsibility monitoring to other members of the host organization
- i. It shall also be encouraged to utilize third party individuals to help enforce the parameters of Appendix C Section 2.
1. Third party can be categorized as individuals not apart of either the host or guest organization.
- D. Alcohol Policy
- . Fraternities recognized by the Interfraternity council shall not be allowed to allocate funds towards the purchase of alcohol.
 - . To enforce this, it shall be required that recognized organizations submit an outlined budget by the end of the rush period of every semester.
 1. This budget shall be audited by the Vice President of Finance and the Vice President of Judiciary to ensure no chapter funds are being allocated towards alcohol purchases
 - a. It is taken upon the host organization to facilitate the prevention of underage drinking and excessive consumption
 - . The definitions of the these terms can be outlined in the University of Connecticut Student Code of Conduct
 - i. It will not be permitted in any circumstance for open source alcohol to be provided by the host organization
 - ii. The prevention of these practices will fall under the responsibility of the hosting organization by means of risk managers, sober monitors, and third party assistants
 1. Some methods for enforcement will include, display of government identification, university student identification, etc.
 - b. In the event that alcohol is present at an event it will be required that the hosts organizations be responsible for designating sober drivers
 - . Organizations are encouraged to provide 1 sober driver for every 30 individuals in attendance
 - c. In the event that alcohol is present at an event it will be required that the host organizations provide non-alcoholic beverages, of which water must be present. In addition to the beverages it will also be required that the host organization provides supplemental food.
 - . Food must be pre-packaged.
 - i. Food that is provided must be nut free.

Article VIII. The Executive Board

Section 1. The administrative powers of IFC lie in the Executive Committee.

A. The Executive Committee shall consist of the following officers:

1. President
2. Executive Vice President
3. Vice President of Financial Affairs
4. Vice President of Administrative Affairs
5. Vice President of Risk Management
6. Vice President of Recruitment
7. Vice President of Judicial Affairs
8. Vice President of Membership Development and Programming

B. The Office of Fraternity and Sorority Life provides support and guidance to the IFC Executive Committee.

Section 2. The administrative powers of IFC lie in the Executive Committee under advisement from the

Office of Fraternity and Sorority Life. The Executive Committee shall:

- A. Be free to make statements and respond to questions from the media unless directed otherwise by the IFC President, Office of Fraternity and Sorority Life, and/or the University of Connecticut.
- B. Regulate, assist, facilitate, and educate member fraternities on the various aspects of interfraternal life, as determined by IFC and including, but not limited to, recruitment, risk management, membership education, public relations, scholarship, and athletics.
- C. Consider and act upon problems and issues common to members for the mutual benefit of the Greek community.
- D. Facilitate the daily administration and operation of IFC according to its purposes and role, according to the authority and duties granted to the Executive Committee.
- E. Meet in regular Executive Committee meetings once each week during the Fall and Spring semesters at a time and location determined by the IFC President and Office of Fraternity and Sorority Life and meet in special Executive Committee meetings upon request of the majority of its officers or upon the request of the IFC President and/or Office of Fraternity and Sorority Life.
- F. Oversee the function and operations of any committee and/or organization for which Executive Committee is responsible as determined by this Constitution and Bylaws.
- G. Meet with prominent University of Connecticut administrators and faculty members as needed or requested.

Section 3. Election of Officers

- A. The Executive Committee's officer terms shall coincide with the calendar year, with elections held each October.
- B. Applications for Executive Committee Officers shall be distributed at least three weeks prior to the elections and each person interested in the Interfraternity Council Executive Board must fill out an application as well as any other required information.
- C. Procedure
 1. Chapter Presidents, Chapter Delegates, and outgoing Interfraternity Council Executive Board officers who have not applied for a new term shall be present during the election interview process. The outgoing VP Administrative Affairs should make sure that all are well versed in the procedure before elections begin.
 2. Each Chapter representative will be provided a copy of each applicant's application, as well as any other necessary information or materials, including interview questions.
 3. Each applicant shall be scheduled a time slot for an interview before the Election Day. Slots shall be no less than 20 minutes apart.

4. After each interview, the group will discuss. The conversation must be focused on how the applicant could serve as an Executive Board Officer. Strengths and weaknesses shall be considered, and only constructive criticism related to the topic at hand are permitted. All discussion shall strictly be off the record.
5. Once all interviews have been completed, voting may begin starting with the first Executive Officer position, President, and continuing in proper order of Officers.
6. All nominations for the position should be listed and the outgoing IFC Executive Board should lead the discussion and voting process. Each applicant will be discussed until each Chapter representative is satisfied and ready to vote.
7. A silent vote should take place and a three-quarters vote is necessary. The slated officer should then be contacted and given the opportunity to accept or decline the election.
8. If that nominee accepts, the group shall then proceed with the next open position and repeat as necessary until all Executive Board Officer positions are filled and confirmed.

Section 4. Each officer shall:

- A. Report to and carry out all duties assigned to him by the President.
- B. Confer regularly with the IFC Advisor no less than two times per semester.
- C. Aside from any Standing Committee, each officer shall have the power to create an advisory committee of up to the number of active chapters plus one executive member. Any committee shall not consist solely of members of a single fraternity.
- D. Attend all regular and special legislative body meetings and all meetings of the executive committee, as established by the President with at least 24 hours notice. Failure to attend 20% of these required meetings shall result in a formal meeting with the Judicial Board and IFC President.
- E. Handle all official correspondence with speakers to whom he may be in direct contact.
- F. Complete the NGLA awards packet pertaining to his position responsibilities.
- G. Develop a written, semesterly report to be distributed to member chapters.
- H. Meet with Executive Committee officers on the other active Greek Councils to discuss mutual problems, issues, activities, programs and/or events.
- I. Maintain a cumulative and previous semester (Fall or Spring semester) GPA of at least 2.75 for each semester while in office. Intersession classes shall not count as previous semester GPA. Failure to maintain the minimum GPA should result in automatic removal from the officer position.
- J. Be enrolled in a minimum 12 credits in the current semester and must maintain 12 credits per semester during their term.
- K. Be in "Good Standing" with their respective chapters.

Section 5. If an officer is found to be delinquent in any of the above duties, the officer shall be required to meet with the IFC Judicial Board to state his case. Only in cases where the officer's GPA was below a 2.75 or he is not currently enrolled in 12 credits would the officer automatically be removed and the vacancy be opened to new applications from any IFC man who meets the eligibility requirements.

Section 6. Vacancies

A. Resignations

1. All officer resignations must be submitted in writing to the IFC President with any and all related officer materials.
2. Any officer who resigns must transition or help facilitate the transition of information and responsibilities to the succeeding officer.

B. Recalls

1. Elected officers shall not be subject to recall until eight (8) weeks after their election.
2. Recall procedures may be initiated by petition of not less than twenty (20) percent of the members of the Council.
3. A recall hearing will be held in those cases where the required 20% is met. A representative from those chapters who petitioned for recall will address the IFC and the officer being recalled will rebuttal. A vote of 2/3 from the IFC to recall is required to remove the officer.

C. Removal

1. If an officer is found to be delinquent in his duties by the Judicial Board, the officer must be notified of his removal from office within five (5) business days.

D. Chapter's Status

1. Should any IFC officer's affiliated IFC member fraternity be placed on probationary or suspended standing with the Interfraternity Council, Office of Fraternity and Sorority Life, Community Standards or the University of Connecticut, the IFC officer shall be automatically removed.

E. Succession.

1. Upon vacancy of an IFC Executive officer, the following progression will occur with respect to each of the officers:
 - a. President.
 - i. Should the position of the IFC President become vacant for any reason, the Executive Vice President shall assume the vacated position on an interim basis until a special election by the IFC Assembly can be held.
 - b. Other IFC Executive Committee officers.
 - i. Should any IFC Executive Committee officer position become vacant for any reason, the IFC President may appoint an interim officer at his own discretion. The IFC Executive Committee should then decide when and how to hold a special election to fill the position. Any member of an IFC Chapter in good standing shall be eligible to run for these vacated elected positions.

F. Term of Office

1. The term of office for those elected or appointed to fill vacancies of the IFC Executive Committee shall be only until the next scheduled election or appointment of the vacated position.

Section 7. In the absence of the President, the Executive Vice President shall temporarily assume the authority and duties of President, followed in succession by the Vice President of Administrative Affairs, Vice President of Risk Management, Vice President of Membership Development and Programming, Vice President of Recruitment, and the Vice President of Judicial Affairs.

Section 8. The duties of the President:

- A. Serve as the primary spokesman and representative for IFC member fraternities of the University of Connecticut and public events that require an IFC presence.
- B. Chair the Executive Committee and the IFC Assembly.
- D. Establish and maintain working relationships with chapter leaders, other student leaders, campus administrators, and advisors.
- E. Establish an IFC position statement on all University issues that may affect the IFC member fraternity community and mobilize the IFC member fraternity constituency when appropriate.
- F. Appoint chairs and members to all committees.
- G. Commission and disband all standing and ad hoc committees of the Interfraternity Council.
- H. Maintain the focus of the Interfraternity Council in accordance with the IFC mission statement, goals, and objectives.
- I. Create an Interfraternity Council Annual Report with the help of the entire IFC Executive Committee.
- J. Conduct the transition of power ceremony.
- K. Meet individually with each President and/or each Executive Council of member fraternities on a semesterly basis.
- L. Ensure IFC representation on University Committees.
- M. Ensure NGLA awards applications are completed annually.
- N. Appoint three Presidents to the Jury at the discretion of the Vice President of Judicial Affairs
- O. Regularly write and distribute press releases in conjunction with the Executive Vice President
- P. Regularly contribute to the monthly e-newsletter produced by the Office of Fraternity and Sorority Life in conjunction with the Executive Vice President

Section 9. The duties of the Executive Vice President:

- A. Assist the President in his duties and assume those duties if the President is no longer able to serve.
- B. Establish and maintain working relationships with chapter leaders, other student leaders, campus administrators and advisors.
- C. Chair the IFC Expansion Committee.

- D. Coordinate all meetings of the Executive Council and give at least 48 hours notice of those meetings.
- E. Report to the President on all matters pertaining to external relations.
- G. Work with Panhellenic Council (PC), National Pan-Hellenic Council (NPHC), and the Intercultural Greek Council (IGC) on all interpretations of their constitutions and bylaws that might affect IFC.
- H. Collaborate with the Vice President of Recruitment to produce and coordinate the production of all recruitment and promotional materials.
- I. Actively publicize Greek events and the designated IFC recruitment program.
- J. Actively work on the improvement of relations between Greeks, parents, faculty/staff, community members, and unaffiliated students.
- K. Regularly write and distribute press releases in conjunction with the President
- L. Regularly contribute to the monthly e-newsletter produced by the Office of Fraternity and Sorority Life in conjunction with the president
- M. Maintain and update any social media systems or other technological programs that IFC uses for public relations
- N. Systems or programs include the IFC website, Facebook page, Twitter accounts, etc.

Section 10. The duties of the Vice President of Financial Affairs:

- A. Manage all financial affairs of the Interfraternity Council. B. Collect dues from all IFC member fraternities.
- C. Pay all debts and bills incurred by the IFC.
- D. Regularly communicate with chapter treasurers and assist them with chapter financial operations.
- E. Develop and maintain an appropriate working relationship with the chair of the Undergraduate Student Government Funding Board.
- F. Submit funding requests to the Undergraduate Student Government Funding Board as needed in a timely manner.
- G. Educate member fraternities about the Undergraduate Student Government funding procedures.
- H. Administer all financial procedures, including cost/benefit analysis of all IFC operations and payment of expenses in a timely manner.
- I. Prepare a semesterly itemized budget developed with the help of the outgoing (if applicable) and incoming Executive Committee. After confirming the budget with the Executive Committee, present the budget to the IFC Assembly at the fourth from last IFC Assembly of the semester.
- J. Provide member fraternities with monthly reports on how finances were managed in the last month and a balance in the IFC checking account.
- K. Handle and maintain all pertinent financial data and records.
- L. Present a comprehensive financial report to the IFC Assembly on an annual basis. M. Maintain IFC budget and finances.

Section 11. The duties of the Vice President of Risk Management:

- A. Help plan and implement speakers and events for national hazing prevention week. B. Host a Spring Weekend safety forum/speaker.

- C. Collect information about third party vendors for socials with alcohol and publish a list at the beginning of each semester with contact info and type of establishment.
- D. Create and maintain a checklist of basic risk reduction practices.
- E. Help facilitate the Office of Fraternity and Sorority Life's Risk Management Roundtable.
- F. Meet with Office of Fraternity and Sorority Life at least once a month to review IFC fraternities' current issues pertaining to risk and risk management.
- G. Help Chapters evaluate adherence to relevant Office of Fraternity and Sorority Life and individual inter/national Chapters' risk management policies.
- H. Enforce risk management policies as set forth by the Interfraternity Council.

Section 12. The duties of the Vice President of Administrative Affairs:

- A. Serve as the Office Manager for the Interfraternity Council office (ordering supplies, maintaining all computers and furniture, coordinates office hours of other officers, etc.)
- B. Assist in the creation of the Interfraternity Council Annual Report.
- C. Act as the liaison with the Student Union (requesting/confirming/cancelling room reservations, etc.)
- D. Coordinate office hours for all IFC officers.
- E. Record the attendance and minutes at all regular and special meetings of the IFC Executive Committee and IFC Assembly and distribute the completed minutes promptly to attendees and assembly members following the meeting.
- F. Maintain accurate records of all meetings minutes, amendments, changes in the IFC Constitution and Standing Policies.
- G. Create and distribute printed copies of the agenda at the start of all IFC Assemblies and executive committee meetings.
- H. Compile and distribute contact information for IFC officers, fraternity presidents and delegates, IFC committee members, and other Greek council officers.
- I. Distribute the Executive Committee's goals to the Greek community, faculty, students, alumni, advisors and key administrators each semester.
- J. Plan and implement comprehensive officer transitions in conjunction with the OFSL.
- K. Update the Constitution and Standing Policies of the Interfraternity Council when amended.
- L. Submit all dates for any and all IFC Executive Committee meetings, IFC Assembly meetings and any other event hosted by the IFC to the official Fraternity and Sorority Life calendar via the FSL website.
- M. Report any Chapter standing changes at the discretion of the Interfraternity Council.

Section 13. The duties of the Vice President of Recruitment:

- A. Organize and execute all facets related to a year-round fraternity recruitment program.
- B. Produce and coordinate the production of all IFC recruitment and promotional

- materials.
- C. Organize and coordinate presentations regarding fraternity recruitment to students and parents.
- D. Facilitate IFC recruitment efforts by providing IFC member organizations with a master list of registered perspective men when available from the University of Connecticut.
- E. Submit a semester report within a month of the end of the typical rush period including recruitment statistics, evaluative comments, new member records, and recommended modifications to the recruitment program at the end of each semester.
- F. Draft semester recruitment policies and present policies to IFC for a vote.
- G. Educate and hold chapters accountable for IFC recruitment policies.
- H. Conduct regular meetings with chapter recruitment chairs and advisors.
- I. Provide assistance to chapters in regard to recruitment.
- J. Educate the Greek community on ways to increase recruitment potential, develop and implement recruitment programs designed to their specific needs, and offer materials useful in the creation of recruitment programs.
- K. Stay current with NIC Recruitment Standards through attending leadership conferences such as Recruitment Boot Camp and UIFI.
- L. Provides the OFSL with an updated ICS roster of all potential new members during the recruitment period.

Section 14: Duties of the Vice President of Judicial Affairs

- A. Oversee the operations and organization of the IFC Judicial Board
- B. Understands the motivations and interpretations of all University of Connecticut, NIC, OFSL, and IFC policies.
- C. Schedules regular meetings with judicial/standard board heads in all member chapters
- D. holds bylaw review at least once per term
- E. assists groups in constitutional processes
- F. Acts as parliamentarian of IFC assembly
- G. Collect and update Chapter constitutions of all member fraternities and help individual Chapters evaluate where and how their own constitution and bylaws could be improved to satisfy the needs of the Chapter.

Section 15. The duties of the Vice President of Membership Development and Programming:

- A. Promote scholarship within the Greek Community by providing tools and workshops for member fraternities and meeting with Chapters that fail to meet the minimum Chapter Average GPA per semester.
- B. Create positive scholarship programs for member fraternities.
- C. Work to ensure that the All-Fraternity GPA is equal to or above the All-Men's GPA.
- D. Conduct roundtables for chapter scholarship officers each semester.
- E. Provide chapters with information on leadership development opportunities on campus and in the community.
- F. Promote and coordinate attendance of fraternity men at leadership development conferences including but not limited to NGLA, UIFI,

- Futures Quest, IFC Academy, and Recruitment Boot Camp. Organize scholarships programs, as able, for IFC men to attend these programs.
- G. Work with the Order of Omega to plan and implement leadership development events and programs on campus.
- H. Organize aspects of continuing membership development programming.
- I. Coordinate IFC sponsored ongoing service opportunities for member fraternities.
 - J. Organize and coordinate all programming aspects of the IFC, including all speakers and presentations.
 - K. Coordinate events to promote relationships between all councils.

Section 16. IFC shall appoint one fraternity member to represent the interests of IFC on the University Student Government (USG). This member should attend each IFC meeting and, at the request of the President, attend any Executive Committee meetings in addition to regular USG meetings.

Article IX. The Judicial Board

Section 1. The Judicial Power of the Interfraternity Council shall be vested in one Judicial Board, consisting of three member fraternity presidents appointed by the President of the IFC, the Vice President of Judicial Affairs, and one member of the executive committee at his discretion.

Section 2. The Judicial Power shall extend to all cases, in policy and equity, arising under this Constitution, the policies of the Interfraternity Council, all cases involving Interfraternity Council Executive Committee Members – except those of impeachment, and all incidents and disagreements occurring between two or more member organizations or the members thereof. The Judicial Power may also be extended to cases arising under the U.S. Federal Code of Laws, the Laws and Statutes of the State of Connecticut, and the Policies of the University of Connecticut, but only with the explicit consent of the Office of Fraternity and Sorority Life.

Section 3. All powers henceforth given to the IFC Vice President of Judicial Affairs shall be administered by the IFC President in the event that the Vice President of Judicial Affairs' Fraternity shall be involved in the case in question.

Section 4. Reporting an Issue or Grievance

- A. Any individual or member fraternity reserves the right to bring an issue to the Judicial Board, regardless of severity, so long as it falls within the powers granted to the Judicial Board through these bylaws.
- B. Grievances must be reported to the President, Executive Vice President or Vice President of Judicial Affairs. Complaints must be put in writing and explain what chapter is involved as well as a brief description of the issue.
- C. The OFSL may also bring issues to the attention of the IFC Judicial Board, and
 - once reported, it is to the authority of the Board to resolve the issue.

Section 5. Judicial Board Members

- A. Once a grievance has been reported, the Vice President of Judicial Affairs shall choose a member of the Executive Committee to serve on the Judicial Board with him.

B. The President of the IFC shall be made aware of the grievance(s), and all involved parties, so as to be able to appoint three Presidents of non-involved member fraternities, to also serve on the Judicial Board.

C. The Judicial Board can also be called by a motion of the IFC assembly by any member chapter President or delegate or any initiated IFC man, with at least ½ of the IFC Assembly in favor.

D. If the Vice President of Judicial Affairs is a member of the involved fraternity or the grievance filed is in relation to his conduct, the Executive Vice President should assume the responsibilities of the position and the deliberations and investigation, if any, by the Judicial Board.

Section 6. Process of Judicial Deliberation

A. The Vice President of Judicial Affairs shall organize a meeting of the Judicial Board within one week of receiving the grievances.

B. The Judicial Board shall all be made a copy of the written grievance and shall reflect on its nature.

C. After consideration of the given evidence and parties involved, the Judicial Board will vote if further action is required

a. The required vote to investigate further and consider sanctions is 3/5ths of the Judicial Board.

Section 7. Further Investigation and Sanction Policy

A. Once further action is deemed necessary by the Judicial Board, The Vice President of Judicial Affairs shall collect all pertinent facts of the case from all possible sources within 5 business days of the vote to investigate further with the aid of the Judicial Board.

B. A meeting should be called among the Judicial Board and all involved parties.

a. Discussion on the evidence collected should be led by the Vice President of Judicial Affairs, in which he will provide a report of what policy or policies were violated, the standard of past disciplinary action regarding said policy or policies, and the sources of the information used to arrive at his conclusions.

b. The member fraternity or individual involved will have an opportunity to respond in which their viewpoint and actions in response to said allegations will be taken into consideration before sanctions are considered

C. The following sanctions can be considered by a 4/5ths vote of the Judicial Board following the aforementioned meeting:

- a. Reprimand: This is a warning that the group's actions were inappropriate and subsequent violations may result in more serious disciplinary action.
- b. Restitution: A payment for financial loss to an injured party in cases involving theft, destruction of property. The assessed costs to be paid may be in addition to other penalties.
- c. Educational Seminars: This restriction requires the group to attend, sponsor, and/or present an educational program. The Judicial Board must approve the program and will provide additional specifications in the written notice.
- d. Greek Activities Restrictions: This prohibits groups from participating in some, or all, Greek activities and events (i.e. Greek Week, Homecoming, etc.).

- e. Disciplinary Probation: This is a serious warning that subsequent infractions of regulations will most likely result in an organization's suspension. The probation is given for a specified period of time. The inter/national headquarters of the member fraternity placed on probation will be notified of this action. In addition to imposing the sanction of probation, the Judicial Board may impose one or more of the restrictions listed and other action that are deemed suitable.
- f. Suspension: This action consists of the removal, for a specified or indefinite period of time, of a member fraternity from the Interfraternity Council. In addition, it prohibits the group's participation in all Greek activities. The member fraternity must petition the IFC Judicial Board in order to be removed from suspension.
- g. Fines: Per discretion of Judiciary Board, see Appendix B for examples
- h. Collaborative Sanction: A sanction not listed that arises in the review process in which both the Judicial Board, member fraternity president, and the involved parties agree as fitting.

D. The following sanction must be considered by a 5/5ths vote of the aforementioned Judicial Board

- 1. Revocation of membership

E. Reports

- a. The Vice President of Judicial Affairs is responsible for communication of all sanctions to all involved parties and member fraternities.

F. Appeals

- b. A member group holds the right to appeal any levied sanction(s).
- c. The appeal must be submitted during the IFC General Assembly. It will take a 2/3rds vote of the IFC Assembly to override each individual sanction.

Section 8. Mediation

- A. The Judicial Board is not only a board used for judicial purposes. Member fraternities can also request mediation between two conflicting fraternities by notifying the IFC Executive Vice President or the IFC President in writing. The purpose of the mediation process is to handle grievances diplomatically and promote collaboration among IFC fraternities.
- B. All parties involved must agree to participate in a mediation session. Once a mediation session is requested, the chapters involved will be notified by letter within three (3) business days. The letter will explain who is involved, what happened, and what the mediation can accomplish. The chapters involved will then have three (3) days to respond and either accept or dispute the request for mediation and determine a time for the mediation.
- C. Each fraternity has the right to use IFC meetings as a place to express concerns, but when a fraternity would like increased confidentiality and facilitation, the Judicial Board can provide mediation.
- D. Two Judicial Board Candidates not affiliated with the conflicting parties will be present. The IFC Vice President of Judicial Affairs will chair the hearing and allow each fraternity to voice their concerns and explain their

perspective. A mediation will be conducted to work toward an agreeable resolution. It is up to the chapters involved to follow the resolution. It is not the responsibility of the Judicial Board to enforce the resolution.

Article X. Fraternity Expansion

Section 1. To become a member of the Interfraternity Council, the organization must be an inter/nationally recognized Greek letter fraternity that is recognized by and registered with the University. A petitioning Greek letter fraternity shall apply for recognition according to the guidelines in the Expansion and Colonization Procedures.

Section 2. Any inter/nationally recognized Greek letter fraternity that has previously been removed from the IFC and/or Greek community at the University of Connecticut may only be invited back to the campus by the University of Connecticut Community Standards and Office of Fraternity and Sorority Life. If/when any of these fraternities return to campus, their recognition by the Interfraternity Council shall be automatic.

Article XI. Advisor

Section 1. The Interfraternity Council will be advised by the staff of the Office of Fraternity and Sorority Life.

Section 2. The advisor will have no voting rights to the Council.

Section 3. The advisor's role shall include being a resource on relevant policy, guiding in the decision making of the executive committee, and working to promote positive relations between the Interfraternity Council and the Office of Fraternity and Sorority Life.

Article XII. Amendments

Section 1. Any addition or amendment to this document shall be approved by a two-thirds (2/3) majority vote of the Interfraternity Council Assembly with prior notice of at least two weeks.

Article XIII. Procedure and Review

Section 1. The Executive Committee, lead by the Vice President of Administrative Affairs for this topic, must review the Constitution, Bylaws and Standing Policies at least once during each semester and submit any recommendations for changes to the IFC Assembly. The IFC Assembly will create a Constitution, Bylaws and Standing Policies ad hoc subcommittee to evaluate the changes and propose any themselves.

Appendix B

Interfraternity Council Mandatory Disciplinary Action

Preface: The following represent common violations of the IFC and University regulations. By a 5/8ths vote, the IFC Executive Board reserves the right to take the following actions under the following circumstances.

Section 1: Fines

- A. Failure to meet attendance requirements at IFC General Assembly meetings.
 - a. First absent representative of semester: \$25
 - b. Second absent representative of semester: \$25
 - c. Third absent representative of semester: \$2 per active brother of offending fraternity.
 - d. Fourth absent representative of semester: \$2 per active brother of offending fraternity.
 - e. Fifth absent representative of semester: the case shall be brought before the judicial board as outlined in Article IX, Section 2.
- B. Failure to meet attendance requirement at required event.
 - a. First and second offenses of semester: \$2 per active brother of offending fraternity.
 - b. Third offense of semester: the case shall be brought before the Judicial Board as outlined in Article IX, Section 2.
- C. Failure to notify a member of the IFC Executive Board of a fraternity event.
 - a. \$2 per active brother of offending fraternity.
- D. Failure to notify a member of the IFC Executive Board of a social event.
 - a. \$5 per active brother of offending fraternity.
- E. Failure to register any event with Off Campus Events and Services.
 - a. \$1 per active brother of offending fraternity.
 - i. This fine increases by a factor of 2 for each offense per semester and resets at the beginning of each semester.

Article XIV. Enactment

Section 1. This Constitution was confirmed by the IFC Assembly on: December 1, 2015.

COO (President):

CFO (Vice President of Financial Affairs):

Secretary (Vice President of Administrative Affairs):